STILLWATER COUNTY
BOARD OF COUNTY COMMISSIONERS

PUBLIC AGENDA REQUEST FORM

This form is to be used for issues that may warrant specific discussion and/or action at a Regular Agenda meeting such as proclamations, resolutions and recognition of local individuals, civic groups, etc. or matters that may be of major concern to the communities of Stillwater County. Please submit this form to the County Commissioner’s office 7 days in advance of the requested scheduled Commissioner Agenda meeting date. Agenda requests will be reviewed by the County Commissioners office to determine if the issue requires or deserves Board discussion and/or action. If the request is approved, requestors will be contacted regarding the date the item will be on the agenda. If you have any questions, please call 406-322-8010.

This request form is not required to be filled out for those who wish to address the Commission during the Public Comment portion of the Commission Agenda. A sign-in sheet is provided at the entrance to the Board room for those who wish to address the Commission on the Public Comment portion of the agenda.

Applicant’s Name:___________________________________________________________________________
Phone: ____________________________________________________________________________________
Address:______________________________________ ________________________________________________
Group or Organization Name (if applicable) ______________________________________________________
Subject Matter to be Discussed ________________________________________________________________
__________________________________________________________________________________________
Has the subject been discussed and/or reviewed by County Departments of Officials? ______No ______Yes:
Name(s) of County Dept. or Officials issue discussed with ____________________
__________________________________________________________________________________________
Specific questions and/or action desired from the Board of County Commissioners: ______________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Signature of Applicant _____________________________ Date _____________/________/______________.

For Office Use Only
________________________
Commissioner’s Initials

_____________/_________/_____
Date

Assigned to Agenda _______/__________/__________