PRESENT
Commissioners Tyrel Hamilton, Chair, Steve Riveland, member. Heidi L. Stadel, Clerk & Recorder

Others Present: Randy Smith, SCSO; Chad Coles, Facilities; Marlo Pronovost, Stillwater County News; Citizens: Jeff Ruffatto.

PLEDGE
Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES

CLAIMS
109625 through 109732 in the amount of $811,357.62. Commissioner Riveland MOVED to approve the claims 109625 through 109732 in the amount of $811,357.62. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton noted that a large portion of the amount is a payment for the Absarokee Sewer which was approximately $439,000.00 on a single claim. Motion passed unanimously.

RECOGNITION
Patricia Reiter for five years of service with the District Court Office. Commissioner Hamilton thanked Patricia for her service and time with Stillwater County.

CONSENT AGENDA
Absarokee Sewer
A) Absarokee Sewer RSID remaining bond fund release.

Commissioner Riveland MOVED to consent to the consent agenda. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton explained that this release is for the remaining bonds since they have been closed out. Motion passed unanimously.

REGULAR BUSINESS
Economic Development
A) AIA Document 133-2019 Exhibit A between Stillwater County and Dick Anderson Construction for fairgrounds project. Stephanie Ray explained that the county continues to have amendments to the master services contract as additional scope is added to the existing FCIP projects. This is for the fairgrounds project for the pre-engineered metal building portion. This amendment covers the cost of the building along with some of the general conditions such as the 1% retail sales tax, Dick Anderson cost for the construction management. This is just for the pre-engineered metal building portion. There will be another amendment when the site conditions, are all prepared. Commissioner Hamilton explained that this is for the components that are captured in the preliminary budget that have already been discussed, not additions to the budget. Stephanie Ray stated that everything is in the $6,800,000.00 capital budget that the project is currently under. No further questions or comments heard. Commissioner Riveland MOVED to approve AIA Document 133-2019 Exhibit A between Stillwater County and Dick Anderson Construction for road & bridge project. Commissioner Hamilton SECONDED. No discussion. Motion passed unanimously.

B) AIA Document A133-2019 Exhibit A between Stillwater County and Dick Anderson Construction for fairgrounds project. Stephanie Ray explained that this should be the last
amendment for this AIA contract that will wrap up this project. This includes everything needed to turnkey this project. No further questions or comments heard. Commissioner Riveland MOVED to approve AIA Document A133-2019 Exhibit A between Stillwater County and Dick Anderson Construction for road & bridge project. Commissioner Hamilton SECONDED. No further questions or comments heard. **Motion passed unanimously.**

**DIU Task Force**
A) Annual DIU Task Force plan. Randy Smith stated that this is the annual plan, a budget, and the goals of the DIU Task Force which needs to be submitted to the state. This plan allows the collection of fees for drivers license reinstatement received quarterly from the state. No further questions or comments heard. Commissioner Riveland MOVED to approve the annual DIU Task Force plan. Commissioner Hamilton SECONDED. No discussion. **Motion passed unanimously.**

**Commission**
A) RFP opening for on-call planning services. Stephanie Ray explained that the county advertised an on-call planning services RFP a couple of weeks ago. The contract with Cushing Terrell expires June 30, 2022 and they will no longer be doing on-call planning work. The bids were due Friday at 3:00 p.m. There was only one qualifier for this submittal which was to submit five copies of the proposal along with an electronic version for consideration by the Commission at a later time. The County received one submittal from Forrest Mandeville Consulting, there were five copies and an electronic copy submitted. The schedule is to receive the proposals today, do an evaluation by June 3rd and notification of contract around June 7th with a recommendation to award. Marlo Pronovost asked if it was from Forrest Mandeville individually or with his company. Commissioner Hamilton replied that it was for Forrest Mandeville Consulting Firm. No further questions or comments heard. Commissioner Riveland MOVED to take the RFP for on-call planning services under advisement. Commissioner Hamilton SECONDED. No discussion. **Motion passed unanimously.**

**PUBLIC COMMENTS ON COUNTY BUSINESS** – None heard.

With no further comments heard the meeting was adjourned at 9:08 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder