STILLWATER COUNTY
COMMISSIONER MINUTES

REGULAR MEETING
April 12, 2022

PRESENT
Commissioners Tyrel Hamilton, Chair, Steve Riveland, member. Heidi L. Stadel, Clerk & Recorder

Others Present: Kevin Ray, Road & Bridge; Chip Kem, SCSO; Jerry Friend, Treasurer; Citizens: Jeff Ruffatto

PLEDGE
Commissioner Hamilton opened the meeting with the Pledge of Allegiance.

MINUTES
March 22, 2022. Commissioner Riveland MOVED to approve the minutes from March 22, 2022. Commissioner Hamilton SECONDED. No discussion. Motion passed unanimously.

CLAIMS
None presented.

FILE ITEMS
Absarokee Water & Sewer
A) ARPA request letter.

Justice Court
A) Report for the month of March in the amount of $20,740.25.

Clerk & Recorder
A) Report for the month of March in the amount of $10,442.23.

Fire Warden
A) Rural fire capacity grant funds available.

Environmental Health
A) LOMR map revision

Commission
A) Water variance request and response letter

Commissioner Riveland MOVED to file the file items. Commissioner Hamilton SECONDED. Discussion – Commissioner Riveland explained that several years ago a simulator table was purchased for training exercises. The table needs to be updated and the fire districts have grant funds available and would like the county’s approval to use the funds for the updates and upgrades. Stephanie Ray explained that the county is notified by FEMA if and when there are adjustments to the flood plain in the county. The county is the keeper of the letter of map revision. This one removes a portion of East Rosebud Creek out of the flood plain. These are periodically received and maintained in a book and are available to the public for flood plain information. Commissioner Riveland explained that the water variance request and response letter is a request from the Board of County Commissioners to the city to hookup to the water main coming off the hill at the County property off the interstate. Motion passed unanimously.
REGULAR BUSINESS  Economic Development
A) A & E Design services for Road & Bridge improvements. Commissioner Riveland MOVED to approve A & E Design services for Road & Bridge improvements. Commissioner Hamilton SECONDED. No discussion. Motion passed unanimously.

B) Resolution 2022-09 Stillwater County rural addressing procedures. Commissioner Riveland MOVED to approve Resolution 2022-09 Stillwater County rural addressing procedures. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton explained that this updates the fee schedule for rural addressing. There was a public hearing and this finalizes the fees. Motion passed unanimously.

Solid Waste
A) Approve update to Solid Waste transfer station operations and maintenance plan. Commissioner Riveland MOVED to approve the update to Solid Waste transfer station operations and maintenance plan. Commissioner Hamilton SECONDED. No discussion. Motion passed unanimously.

Absarokee Water & Sewer
A) Absarokee Sewer RSID wastewater system improvements project payment request #3 in the amount of $17,495.75. Commissioner Riveland MOVED to approve Absarokee Sewer RSID wastewater system improvements project payment request #3 in the amount of $17,495.75. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton explained that this is for the ongoing sewer project. This payment includes Great West Engineering invoices as well as the Dorsey Whitney bond closeout. Motion passed unanimously.

Commission
A) Approve West Annex copier purchase in the amount of $10,541.00. Commissioner Riveland MOVED to approve West Annex copier purchase in the amount of $10,541.00. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton explained that the current copier is a loaner. This will be a new printer/copier for all the offices in the West Annex. This is a multifunctional copier that can scan, print and copy. Motion passed unanimously.

B) Compensation Board appointments. Commissioner Riveland MOVED to approve the compensation board appointment for Rich Cowger. Commissioner Hamilton SECONDED. No discussion. Motion passed unanimously.

C) RFP opening for Crow Chief Meadows Fencing Project. Commissioner Hamilton stated that one proposal was received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Bond Amount</th>
<th>Bid Bond</th>
<th>Total Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Montana Fence</td>
<td>Kalispell</td>
<td>5%</td>
<td>Yes</td>
<td>$9,982.50</td>
</tr>
</tbody>
</table>

(Linear price is 5.50)

Commission Riveland MOVED to take the bid for fencing quote on Crow Chief Meadows under advisement. Commissioner Hamilton SECONDED. Discussion – Jerry Friend asked why the county is paying for fencing. Commissioner Hamilton replied that the sanitarian/environmental health office approved a septic system that did not fall solely on the property. It should not have been an approved septic system. The county is working with the neighboring property owners because the alternative was to replace the septic system because it should never have been approved by the county. There was county fault due to the sanitarian did not view and approve the right septic system in the right location. Commissioner Riveland added that the county went through a board of health review with Josh Juarez. The Commission viewed the property and confirmed that the septic was about thirty feet on the neighboring lot. The documents were reviewed that were signed and approved by the county sanitarian at the time of the installation. This is the recommendation of the board of health to the Commissioners. This was the most cost-effective agreement the
county could work out with the neighbor to alleviate the problem. This is basically a boundary line adjustment around the end of the septic system to move the boundary so the septic system is on the correct property. The agreement is to put in a five-wire fence around the neighboring lot. In comparison to removing the septic, moving all the utilities and putting in a whole new septic system, this was the cheapest option for the county. Jerry Friend asked if there is no responsibility to the landowner to make sure his septic is on his own property, and he can build it on the neighbor’s place and now the county has set the precedent of approving the design and now the county is responsible to fix it. Commissioner Riveland replied that it was not caught with the original sale of the property by either the county sanitarian or the real estate people that bought and sold the property. Motion passed unanimously.

C) RFP opening for Road & Bridge Fencing Project. Commissioner Hamilton stated that two proposals were received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Stmt of Qual</th>
<th>Bid Bond</th>
<th>Total Bid Price</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jares Fencing</td>
<td>Billings</td>
<td>Yes</td>
<td></td>
<td>$124,397.00</td>
<td>(Linear price is $2.55/ft plus gates)</td>
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<tr>
<td>Montana Fence</td>
<td>Kalispell</td>
<td>Yes</td>
<td></td>
<td>$83,719.00</td>
<td>(Did not reference the addendum)</td>
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(Noticed the galvanized chain link addendum, full proposal and contract with specifications, Stephanie Ray commented performance bond may be in the master services proposal if it is not included in this bond.

Commissioner Riveland MOVED to take the RFP for the Road & Bridge fencing project under advisement. Commissioner Hamilton SECONDED. Discussion – Commissioner Hamilton explained that although a company did not meet all the requirements they can still be considered as the Commission is taking the bids under advisement so the company is not automatically disqualified. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – None heard.

With no further comments heard the meeting was adjourned at 9:20 a.m.

APPROVED BY: /s/ Tyrel Hamilton, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder