

# Stillwater County Position Announcement

Stillwater County is an Equal Opportunity Employer

**Date:** November 7, 2016

**Position Title:** Full-Time Deputy Sheriff – Park City Area

**Salary range:** Dependant on Qualifications

**Department:** Sheriff's Office

**Hours:** Various

**Union Status:** Non- Union position

**Accepting Applications until 4:30 pm, December 2, 2016.**

See Job Description for Details.

**Function:** This position is responsible for enforcing all state laws and county ordinances; preserving the peace, serving civil process papers, responding to various calls for service in the county; investigating criminal activities; completing reports and forms as required by policy and procedure; investigating suspicious activities and effecting arrests in accordance with the law; collecting and securing evidence pertinent to investigations; acting as animal control officer for the county; and acting as traffic control officer at accident scenes or disasters.

**Required:** A High School Diploma or GED, and a Montana Driver's License. Must meet minimum requirements prescribed by Montana State Law, pass psychological testing, pass physical fitness test and be eligible for P.O.S.T. certification.

**Special Requirements:** Must reside in a 15 minute response time of the platted town of Park City, Montana.

**Desired:** Current P.O.S.T. certification is preferred. This position performs technical duties that require attention to detail, accuracy, and timeliness. Position must adhere to strict standards of confidentiality and safety during regular shift. Work is performed both inside and outside during a normal shift duty. Position may be required to work after hours or be able to respond to emergencies. Position must be able to operate a vehicle and be exposed to extreme weather conditions for long periods during patrol activities. Hazards may be encountered during response to emergencies, accidents, natural disasters, and exposure to blood borne pathogens and toxic chemicals during shift duty

## To Apply:

Submit **Montana POST application, resume, and references** to Finance and Human Resources Office, Stillwater County Courthouse, PO Box 795, Columbus, MT 59019. More information is available on the Stillwater County website [stillwatercountymt.gov](http://stillwatercountymt.gov) . Late, incomplete or unsigned applications may not be considered.

Current County employees must also submit a county application and all required documents as described above.

Stillwater County is an Equal Opportunity Employer. Applicants who require special accommodation due to disability should contact the Human Resources Office at 322-8014.