

Stillwater County Library Board of Trustees Meeting
Tuesday September 3, 2019 at 3:00pm
Special Meeting
Stillwater County Library
27 N. 4th St
Columbus, MT 59019

Members Present: Lynda Grande, Chair, Kim Lebrun, Maureen Davey, and Kathleen Ralph and April Limburg were present. Della Haverland, Secretary was also present. The meeting was called to order at 3:00 p.m.

Public Comment: None.

Unfinished Business:

a. Job Descriptions Committee: Maureen had brought a draft description that she had come up with. After some discussion Lynda and Kathleen exited the room in order for the committee to discuss amongst themselves and come up with a draft to present. During that time the committee decided to make some slight corrections to the Bitterroot public library description and once the whole board was back, Kathleen made a motion to accept the draft, Maureen 2nd the motion all in favor motion passed.

b. Library Director Hiring Timeline Report: Kathleen handed out a sheet with the details of the timeline. Maureen moved to accept the timeline, Kim 2nd the motion. All in favor, motion passed.

c. Library Director Search Committee: Lynda appointed herself, Maureen and Kathleen to the committee.

d. Interim Director: After discussion Kathleen moved to have Lynda ask Brooke if she would be willing to act as Director and ask Raya to act as Assistant Director during the transition to a new director, Kim 2nd all in favor, the motion passed. Further discussion was had and Kathleen moved to include that if Brooke declines, Raya will be asked to step in as acting director, Maureen 2nd the motion. All in favor, motion passed

Unscheduled Matters or Concerns: Kim advised of her resignation from the board. She will submit a letter to the commissioners and she will still attend the federation meeting in Big Timber on the 28th. Della will participate in Exit interview on 10/4 at 10 am. Kathleen will put article in paper and board will host a coffee social on 10/3 at 5:00 for Della farewell.

Next Regular Meeting Date: Wednesday September 18th, 2019 1:00 pm.

Adjournment: 4:35 Meeting adjourned.