

Minutes
STILLWATER COUNTY LIBRARY BOARD OF TRUSTEES
Wednesday, June 17, 2020

Welcome to Public and Public Comment: Public comments on matters within the Stillwater County Library Board of Trustees Jurisdiction pursuant to §2-3-103 MCA—Public comments will be accepted on any public matter that is not scheduled on the agenda. No action will be taken at this time. The meeting was called to order at 1:03.

No comments received.

Members Present: Lynda Grande, Chair; Maureen Davey, Kathleen Ralph, Linda Halstead Acharya were present from the Board. Jennifer Reed, Secretary was present. Board member Angie Osborne was absent.

1. Welcome new board member Angie Osborne
1. Approval of Minutes – May 20, 2020 Kathleen moved to accept the minutes as amended. Maureen seconded. Motion passed.
2. Communications
 - a. Jennifer relayed information from Montana State Librarian, Pam Henley, regarding patron privacy with volunteers and sending communications via email.
3. Financial reports
4. Library Director’s Report
5. Unfinished Business:
 - a. Trustee travel compensation
 - i. Statement added to Policy 7-P84-005.
 - b. Budget Committee report and approval
 - i. Kathleen moved to approve the budget as amended. Linda seconded. Motion passed.
 - c. By-Law Committee report and approval
 - i. Linda moved to adopt the new by-laws. Kathleen seconded. Motion passed.
 - d. Policy Committee report and approval
 - i. Maureen moved to approve Policy 7-P84-005 with trustee travel and personnel policy amendments. Kathleen seconded. Motion passed.
 - e. Hot Spot loan policy approval

- i. No approval necessary as it's primarily procedural.
- 6. New and Miscellaneous business:
 - a. Open House
 - i. Postponed until Covid-19 Phase 3
 - b. 4th of July hours
 - i. Maureen moved to close Friday, July 3rd and Saturday, July 4th. Linda seconded. Motion passed.
 - c. All remaining policies to be reviewed as needed at next meeting.
- 7. Adjournment: Meeting adjourned 2:59 PM.
- 8. Announcements:
 - a. Book Sale Dates:
 - i. Mini sale: June 27
 - ii. Regular sale: August 3-8

Next Meeting July 8, 2020, 1 p.m.