

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

**REGULAR MEETING
JULY 14, 2015**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes were approved and are filed with the Clerk and Recorder (MCA 7-4-2611(2)(b) in their entirety, with the complete current month ending, along with resolutions and other supporting documents.

Present: Commissioners Dennis Shupak, Chair; and Gerald W. Dell, Member; Lori Dobitz, Administrative Assistant; Carol Arkell, Fire Warden/DES Coordinator; Joe Morse, Finance Specialist; Tanya Lester, Soil Conservation District; and Rick Hanners, Stillwater County News. Absent - Commissioner Davey is attending the NACo Conference in Charlotte, North Carolina.

Public Comments: Public Comment on matters within the Commissioners jurisdiction pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda. No comments were heard.

Report(s): 1. Sheriff - fees collected for the month \$300; and quarter \$1,700 ending June 30, 2015
2. MDT - The Montana Department of Transportation notified the Commission that Stillwater County's DUI Task Force Plan for July 1, 2015 to June 30, 2016 has been approved. The task force will receive quarterly payments based on driver license reinstatement fees that were collected in Stillwater County. 3. Elections - Heidi Stadel, Election Administrator, notified the Commission that the Primary Municipal Election (Columbus) scheduled for September has been cancelled due to number of candidates filed pursuant to 13-14-115 MCA.

Stillwater River Road Rockslide: Commissioner Dell said he talked to Mark Schreiner, Road Superintendent, this morning and the county is awaiting a report from GeoStablization International, the engineering firm. He said the firm visited the area ten days ago and are in the process of putting a proposal together. Mark Schreiner also informed Commissioner Dell, that over the weekend, additional rock in the vicinity of the slide had fallen.

2015 Fire Season: Each week during the fire season the Commissioners will discuss the current status of fire conditions and/or fire restrictions within the county. Carol Arkell reported conditions throughout the county are dry but daytime temperatures are lower. She said we are and will continue to experience wind events this week. Arkell said four fires started over the weekend, 1-farm; 1-interstate; and 2- lightning strikes. She reported as of this morning a total of 25 burn permits have been sold. No recommended restrictions at this time.

Maid in Columbus, LLC: Commissioner Dell **MOVED** to approve the annual contracts for janitorial services for renewal for the following offices: County Attorney, 22nd Judicial Court Office; Sheriff; Search & Rescue; Solid Waste; and Road Department. Commissioner Shupak **SECONDED**. All contracts with the exception of Road & Bridge, will expire June 30, 2016. The contract will be revisited for the Road Department once the new shop is completed in October 2015. Motion passed.

Olness & Associates P.C.: Commissioner Dell **MOVED** to execute an Audit Engagement Letter between Stillwater County and Olness & Associates to conduct the annual audit of county for year end June 30, 2015. Commissioner Shupak **SECONDED**. Motion passed.

MRL: Commissioner Dell **MOVED** to conditionally approve the Services Agreement for the Stillwater County Weed District to perform weed spraying services for Montana Rail Link (MRL), along the railroad right-of-way, on the condition the language reflects the contract is between Stillwater County rather than the Weed District. Commissioner Shupak **SECONDED**. The contract is in the amount of \$80 per hour/per unit and MRL will furnish the chemical. The contract shall not exceed \$5,000 in a calendar year. Vote - Commissioner Shupak called for a vote. Motion passed.

Johnson Lane

Materials: Mark Schreiner, Road Superintendent, submitted a request to purchase 50,000 cy of 1 ½ inch road gravel at a cost of \$7.50 per cubic yard from Johnson Lane Materials (JLM). This gravel will be used for county roads in the southern portion of the county. Commissioner Dell **MOVED** to approve the request and sign the agreement with JLM to purchase the gravel. Commissioner Shupak **SECONDED**. Motion passed.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:18 AM