

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

**REGULAR MEETING
MAY 5, 2015**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes were approved and are filed with the Clerk and Recorder (MCA 7-4-2611(2)(b)) in their entirety, with the complete current month ending, along with resolutions and other supporting documents.

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Gerald W. Dell, Members; Lori Dobitz, Administrative Assistant; Jerry Friend, Treasurer; Shirlee Keffer, Stillwater Republican Women; and Marlo Pronovost, Stillwater County News.

Public Comments: Public Comment on matters within the Commissioners jurisdiction pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda.

Shirlee Keffer made comments on the following:

1. Solid Waste Department - pleased with the departments cardboard recycling.
2. Burn permit - would like to see information on the proposed permit system circulated to the A Bar B, North Ridge, and Countryman Creek Subdivisions.
3. Human Trafficking - said Chief Deputy Mike Milburn, Attorney General's Office, will be speaking at the Stillwater Republican Women's meeting on May 7, 2015, at the Apple Village.

Minutes Approval: Commissioner Dell **MOVED** to approve the minutes of April 28, 2015, as presented. Commissioner Davey **SECONDED**. Motion passed unanimously.

Reports:

1. MT Department of Revenue - The Oil & Natural Gas Production Tax Distribution of Fourth Quarter 2014 was \$26,880.25, of which \$12,225.14 goes to the general fund.
2. Stillwater Mine (Nye Side) - 2015 Tax Base Sharing Report was submitted by the John Beaudry, Public Affairs Manger, Stillwater Mining Company.

Courthouse Facilities

Space Project: Commissioner Shupak reminded everyone of the Public Hearing to be held this evening at 6:30 pm to accept proponents and opponents on the alternates/options identified by the planning process for providing additional county office space for county services. Shirlee Keffer stated she posted a reminder on social media encouraging residents to come to the public hearing.

Commissioner Dell stated the Montana Preservation Alliance submitted a letter in support of preservation of the courthouse and stated the approach the Commissioners have taken – exploring a variety of options with the goal to hold a community dialog and move forward with the general consensus – is prudent and respectful.

Commissioner Dell said on May 1, 2015, Whitten & Borges, PC, took level reading of the courthouse building as part of the on-going monitoring of the building. The letter stated the latest readings taken show not no detectable movement since the July 2012 readings and the previous April 2010 readings.

Commissioner Dell said the Commission also received an updated mill levy analysis from D.A. Davidson regarding the options presented. This document along with all written comments received will be filed in the Clerk & Records Office for public review.

Great West Engineering:

The Commission received and reviewed Task Order No. 10 from Great West Engineering for professional services for the new road shop. The task order would include geotechnical investigations, revisions to the architecture plans, revised site and design and construction management. Commissioner Davey **MOVED** to execute Task Order No. 10 to Great West Engineering Professional Services Agreement in an amount not to exceed \$58,200 for the New Road Department Shop Construction Management and Designation Revisions. Commissioner Dell **SECONDED**. Motion passed unanimously.

Airport Board:

The Commissioner received a letter from the Airport Board regarding the 2015 Pavement Reconstruction Design Project. The letter stated the Columbus Airport has approximately \$535,859 in FAA Non-Primary Entitlement (NPE) Federal funding available. Of this amount, \$68,000 will expire this year should the sponsor not proceed with a project, or transfer of funds to another airport. The FAA has requested that a grant application be submitted based on estimates as soon as possible, with a completion of an Engineering contract to follow if the Sponsor desires to proceed with a project in 2015. The Airport Board would like to proceed with project tasks, while the scope of work has yet to be determined to refine project estimates.

The Capital Improvement Plan (CIP) estimate of \$166,667 is deemed reasonable. Of this amount, the Sponsor would be responsible of 10%, or \$16,667. This project and funding is not in the present Airport Budget. However, the Airport Board is recommending to proceed with a number of tasks to get the project programmed with the FAA and under contract as soon as possible. Those tasks include 1. Pre-Design Meeting with FAA, Engineer, and Airport Representatives; 2. Preparation of the Scope of Work; 3. Independent Fee Estimate; 4. Engineering Contract; and 5. FAA Grant Application. These expenses are estimated at \$7,500 of the project total. The Engineer would like to complete the survey as soon as possible, which is expected to be approximately \$20,000 of the project total. Should the Sponsor not desire to proceed with this project, then a transfer of \$68,000 in NPE funds will be needed to be completed, else those funds will expire and no longer be available to the Columbus Airport as funds can only be carried over for 3-years.

Joe Morse, Finance Specialist, said the FAA revenue given to airports each year must be used in 5-years and completing a transfer of the funds will keep them from expiring and allow them to be transferred back to Columbus at a future date.

Commissioner Davey **MOVED** to approve the request by the Airport Board to begin the project and complete tasks listed as above as 1 through 5, and splitting with the Town of Columbus the responsibility of any match amounts required by the FAA of the Sponsor. Commissioner Dell **SECONDED**. Motion passed unanimously. Commissioner Davey said this is the process to keep improvements to our local airport and the city and county work very well together. The Airport is a real asset to the county, she said.

**Quitclaim Deed
Beartooth Park
District:**

Commissioner Dell **MOVED** to execute a quitclaim deed releasing, quitclaim, convey all right and interest to Beartooth Park and Recreation District properties as shown on COS 306286; and Block 1, Lot 13 of Mason's Addition to the Town of Absarokee, MT. Commissioner Davey **SECONDED**. Motion passed unanimously.

Beartooth RC&D:

Commissioner Dell said he has served on Beartooth RC& D Board for last 4 years and it is an amazing amount of work this small group accomplishes. He said they provide assistance for many grants for Stillwater County businesses. RC&D are currently working with the Columbus and Red Lodge Fire departments on fuel reduction. Commissioner Davey **MOVED** to approve the annual Memorandum of Understanding to provide Economic Development Assistance to Stillwater County for calendar year 2015. Commissioner Dell **SECONDED**. Motion passed unanimously. Commissioner Davey added Beartooth RC&D works closely with Stillwater County's Economic Developer Coordinator.

**Park City Fire
District:**

Gary Edwards, Park City Fire District Trustee submitted his resignation on the board that effective April 30, 2015. Note for record.

Meeting Adjourned 9: 30 AM