

**STILLWATER COUNTY  
COMMISSIONERS MINUTES**

**REGULAR MEETING  
MARCH 10, 2015**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes were approved and will be filed with the Clerk and Recorder (MCA 7-4-2611(2)(b)) in their entirety, and the complete current month ending, along with resolutions and other supporting documents.

**Present:** Commissioners Dennis Shupak and Gerald W. Dell, Members; Lori Dobitz, Administrative Assistant; Mark Schriener, Road Superintendent; Maurie Petterson; Citizen; Joe Morse, Finance Specialist; Penny Redli, Museum of the Beartooth's; and Robert Whitham, Stillwater County News. Absent: Commissioner Maureen Davey is attending the Association of Governmental Risk Pools (AGRiP) Leadership Conference in Nevada.

**Public Comments:** Public Comment on matters within the Commissioners jurisdiction pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda.  
No comments were heard.

**Minutes Approval:** Commissioner Dell **MOVED** to approve the minutes of February 24 and March 3, 2015, as presented. Commissioner Shupak **SECONDED**. Motion passed.

**Report(s):**

1. 2015 Legislative Session - Commissioner Dell said the legislation is reviewing HB 2 the general appropriations act. He also said there is discussion on the proposed medicare extensions.
2. Clerk & Recorder - Fees in the amount of \$5,368.65 were collected for the month ending February 28, 2015.

**Road Department  
Motor Graders:**

The Commission reviewed **Resolution 2015-05** to Lease, Purchase and/or Finance Motor Graders and Caterpillar Financial Services Lease/Purchase Documents for Transaction Number 2572451 which include:

1. Attachment A to Lease-Purchase Agreement - Description of motor graders
2. Attachment B to Lease-Purchase Agreement - Stillwater County Resolution #2015-05 to lease, purchase, and/or finance motor graders.
3. Application for Commercial Credit

4. Opinion of Counsel - submitted by County Attorney

Commissioner Dell said the lease agreement would be for (8) eight 2015 motor graders. Once the graders are manufactured, serial numbers are assigned, and delivered, an addendum to the agreement will be added to the agreement at that time. The lease payment is \$182,152.36 per year for 4 years.

Commissioner Dell **MOVED** to adopt **Resolution 2015-05** and approve lease/purchase agreement and supporting documents. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**Maid in Columbus:** Nancy Rohde, County Attorney, submitted a request to retain Maid in Columbus, to provide weekly housekeeping services for her office building in the amount of \$180 per month.

Commissioner Dell **MOVED** to approve the Service Agreement between Stillwater County and Maid in Columbus to provide janitorial services to the County Attorney's Office. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**DES:** Carol Arkell, DES Coordinator, submitted a letter explaining an MOU between the Town of Columbus and Stillwater County wherein Stillwater County DES will prepare an Emergency Operations Plan (EOP) for both entities.

Commissioner Dell **MOVED** to approve Memorandum of Understanding between Town of Columbus for the EOP. Commissioner Shupak **SECONDED**. Commissioner Dell said the County received a grant for the preparation of the EOP which the commissioners approved the acceptance of the grant. Dell said this is updated every five years. Motion passed unanimously.

**State Historical**

**Preservation Grant:** Commissioner Dell said this grant agreement will provide \$5,500 from the Montana State Historical Preservation Office, Montana Historical Society. The County has agreed to match the grant with \$3,750. Penny Redli said the Town of Columbus has also agreed to match the grant with \$3,750. Commissioner Dell **MOVED** to approve the Annual Agreement for Certified Local Government funding from the MT Historical Preservation Grant. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**Courthouse Facilities**

**Space Project:** Commissioner Dell said an email was received from Kathleen L. Armstrong, AIA, Spectrum Group Architects (SGA) on March 6, 2015. Commissioner Dell read the email stating SGA's attorney sent a letter (Lame Deer Public Schools to Stillwater County News) to the editor of the Stillwater County News, for a correction to be made in the paper. SGA wanted the commission to be aware of that letter of correction/retraction, which was signed by both

the Lame Deer School Superintendent and Board Chair. Also attached in the email is a formal letter from SGA explaining the reasons why a correction is warranted, and expected. Commissioner Dell said the attached letters have been filed in the Clerk & Recorders Office.

**Uncollected Taxes:** Jerry Friend, Treasurer, submitted a list of Uncollected Personal Property Taxes/Mobile Homes, (pursuant to §15-16-702 MCA) in the amount of \$5,496.96, and request the Commission cancel the delinquent taxes. Friend stated in his request that these properties have been destroyed or moved out of county.

Pursuant to § 15-16-702 (1)MCA, Commissioner Dell **MOVED** to approve the request submitted by the County Treasurer and issue an Order to cancel and remove the list of Uncollected Personal Property Taxes /Mobile Homes in the amount of \$5,496.96. Commissioner Shupak **SECONDED**. Motion passed unanimously. The Order and accompanying list has been filed in the Clerk & Recorders Office under Document #361335.

#### **Beartooth Park &**

**Recreation District:** Norm Tjeltveit submitted his resignation from the Beartooth Park & Recreation District. The Commission will post the vacancy. Note for Record.

**Human Resources:** Out-of-Office Notification - Commissioner Maureen Davey submitted notice that she will be out -of-state from March 8-11, 2015.

**Recess until 2:00 PM**

### **BID OPENING MARCH 10, 2015 2:00 PM**

**Reconvene:** Bid Opening for Weed Spraying Contracts will take place at 2:00 PM

**Present:** Commissioners Dennis Shupak and Gerald W. Dell, Members; Lori Dobitz, Administrative Assistant; Joe Morse, Finance Specialist; and Will Patterson, Weed Coordinator.

#### **Weed Spraying Bid Opening:**

Commissioner Shupak opened the meeting at 2:00 PM and stated this is the time and place to open the 2015 Roadside Vegetation Management Bids (weed spraying) for the county's four weed management areas. He instructed

Joe Morse to open the sealed bids. Joe Morse opened and read the bids. Bid Sheet on file with the Clerk & Records Office. For the record, it was noted that Weed Managements Areas 1 and 2 did not receive any bids.

Commissioner Dell **MOVED** to take all bids under advisement. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**Meeting Adjourned at 2:05 PM**