

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

**REGULAR MEETING
FEBRUARY 24, 2015**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes were approved and will be filed with the Clerk and Recorder (MCA 7-4-2611(2)(b)) in their entirety, and the complete current month ending, along with resolutions and other supporting documents.

Present: Commissioners Dennis Shupak, Chair; Gerald W. Dell, Member; Lori Dobitz, Administrative Assistant; Mark Schreiner and Randy Werdal, Road Department; Nancy Rohde, County Attorney; Clifford Brophy, Sheriff; Chip Kem, Undersheriff; Joe Morse, Finance Specialist; Shirlee Keffer, Stillwater Republican Women; and Robert Witham, Stillwater County News. Absent: Commissioner Davey is attending the National Association of Counties Legislative Conference in Washington, D.C.

Public Comments: Public Comment on matters within the Commissioners jurisdiction pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda.

Shirlee Keffer - She thanked the Road Department for filling the potholes in the back parking lot and thanked Joe Morse for sending her a copy of the budget. She said two of our Commissioners attended MACo conference and she learned she could be an associate member and receive one of the books the commissioners receive. She said it is very interesting what our commissioners do, and what our citizens don't realize is that our commissioners serve on various committees. She said that the representation of our county goes further with the leadership of the commissioners. It isn't just their time here in our county but they go further, she said. It is a big responsibility and leadership for our commissioners. She also spoke of Webb Mandeville, of Mandeville Insurance Agency, who was awarded the Rickey Mart Memorial Agent Recognition Award at the MACo Conference.

Minutes Approval: Commissioner Dell **MOVED** to approve the minutes of the regular meeting of February 17, 2015, as noted. Commissioner Shupak **SECONDED**. Motion passed.

Report: 2015 Legislative Session - Commissioner Dell said he has followed House Bill 108, An act limiting administrative expenses for the Noxious Weed Management Program to 12% of the total amount awarded through grants and

contracts in the previous fiscal year, was signed by the Governor on February 18, 2015. He said this will give more money towards the grants and less money towards the actual management of the programs.

Courthouse Facilities

Space Project: Commissioner Dell stated the commissioners received written comments from the following persons regarding the courthouse space project:

1. Jim Eldringhoff
2. Joan Brownell, Town of Columbus/Stillwater County Historic Preservation Commission
3. John Boughton, Montana Historical Society

Commissioner Dell said the written comments will be recorded in the Clerk & Records Office.

Adult Detention Services:

Nancy Rohde, County Attorney presented the commission with agreements for adult detention services with Bighorn and Fergus Counties. She said these documents will formalize the agreements between the counties to house misdemeanor prisoners and will help us with funding. She said it is less expensive than placing them all in Yellowstone County Detention Facility by quite a bit of money. Sheriff Brophy said he supports these agreements stating we need this extra room as Yellowstone County Detention Center has far exceed their cap so they are limited to felonies and certain type of felonies. With the incarcerations of certain misdemeanors, we need a place to put them, he said. Commissioner Dell said the rate at Bighorn County is \$50 per day, and Fergus County \$57 per day, and Stillwater County is responsible for transportation costs to both facilities.

Commissioner Dell **MOVED** to approve the Interlocal Agreements between Stillwater County and Bighorn and Fergus Counties for adult detention services. Commissioner Shupak **SECONDED**. Motion passed.

County Health Plan:

Joe Morse, Human Resources, explained that the documents before the Commissioners are part of an agreement with Employee Benefit Management Services (EBMS). He said the reason for the updated documents is one of the vendors had a change in corporate structure that requires new agreements in place. He said there is no change to the plan, it formalizes agreements with the vendors to receive protected health information.

Commissioner Dell **MOVED** to approve the following documents as recommended by Human Resources:

1. Exhibit 10 Form Joinder Agreement
2. Business Associates Agreement
3. Plan Sponsor Agreement for PDM Services

Commissioner Shupak **SECONDED**. Motion passed.

Road

Department:

Commissioner Dell read a letter submitted by Mark Schreiner, Road Superintendent, recommending the motor grader Lease be awarded to Tractor & Equipment (T&E) Company for eight new 12M3AWD Motor Graders. The letter stated that T&E gives a guaranteed fuel burn of 4.7 gallons per hour. RDO did not guarantee fuel burn. Also, Tractor and Equipment's warranty will not charge any travel time or overtime on emergency repairs. RDO will charge for these services. Commissioner Dell asked Joe Morse what the payment amount was proposed in the bid from Tractor and Equipment. Morse said what was bid was for four (4) annual payments, each totaling \$188,507.16. Morse said it was fairly close between the two bidders, however Tractor and Equipment was about \$20,000 less expensive over all, even though T&E had a higher interest rate proposed. Commissioner Dell asked for confirmation that this is for eight new motor graders with a trade-in of nine used motor graders the county has. Mark Schreiner and Joe Morse confirmed that statement. Schreiner said that T&E will furnish a motor grader if one should go down, because our ninth one was a spare, which keeps us from purchasing another grader for a spare. This is provided through the contract, Schreiner said.

Commissioner Dell **MOVED** to approve the Road Superintendent's recommendation and award the bid to Tractor and Equipment Company for eight new 12M#AWD Motor Graders. Commissioner Shupak **SECONDED**. Motion passed.

Solid Waste Tax

Assessment:

The Commission received a letter from Scott Waltner, Solid Waste Supervisor, stating the Solid Waste Board, on February 12, 2015, voted to recommend the Commissioners remove one (1) Solid Waste Assessment from Tax ID# 1200284. The assessment is attached to a building that has no water or sewer, is in a poor state of repair and will be most likely removed in the future, according to the landowner's explanation to the Solid Waste Department.

Commissioner Dell **MOVED** to approve the recommendation made by the Solid Waste Board to honor request from taxpayer #1200284 to remove one (1) Solid Waste Assessment. Commissioner Shupak **SECONDED**. Motion passed.

Human Resources:

1. New Hires
William Patterson, Weed District Coordinator, full-time, effective February 23, 2015.

2. Out-of-office Notifications
 1. Jerry Friend, Treasurer, out April 13 - 16 , 2015, for training.
 2. Maureen Davey, Commissioner, out February 20 - 25, 2015, NACo Conference in Washington, D.C.

Meeting Adjourned at 9:22 AM

**Claims and
Warrants:**

Claims were examined and warrants ordered drawn in the amount of \$ 244,792.29 and payroll in the amount of \$ 331,406.06 for a total of \$ 576,198.35 for the month ending February 28, 2015.

APPROVED BY:

Dennis Shupak, Commissioner Chairman

S
E
A
L

ATTEST:

Heidi L. Stadel, Clerk and Recorder