

## STILLWATER COUNTY COMMISSIONERS MINUTES

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

### REGULAR MEETING JANUARY 26, 2016

**Present:** Commissioners Dennis Shupak, Chair; Gerald W. Dell and Maureen Davey, Members; and Lori Dobitz, Administrative Assistant. Others present: Joe Morse, Finance Specialist; and Ric Hanners, Stillwater County News.

**Open Meeting:** Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

**Public Comments:** No comments were heard.

**Minute Approval:** Commissioner Dell **MOVED** to approve the minutes of the Regular Agenda of November 17, 2016. Commissioner Davey **SECONDED**. Motion passed unanimously.

**Special Issues** Stillwater River Road Rockslide: Commissioner Davey reported the County Attorney will be preparing a statement for the website.

#### **Regular Business:**

1. Finance - Resolutions - Road Department Budget Amendments. Joe Morse, Finance Specialist, explained to the Commission that both of the resolutions they will be reviewing today is a result of a recent audit. In leasing that equipment last fiscal year, the audit revealed accounting rules that treat these leases as capital equipment purchases thus adopting these resolutions will bring us in compliance with the accounting principles, he said.
  - a. A Resolution amending the Road Fund Budget for FY 2015 - increasing budget authority on the leasing of new equipment (eight motor graders). Commissioner Dell read the proposed resolution aloud. Commissioner Davey **MOVED** to adopt **Resolution 2016-05** as stated. Commissioner Dell **SECONDED**. Motion passed unanimously. Document No. 364530 filed with Clerk & Recorder.
  - b. A Resolution amending the Road Fund Budget for FY 2016 - increasing budget authority on the leasing of new equipment (loader). Commissioner Dell read the proposed resolution aloud. Commissioner Dell **MOVED** to adopt **Resolution 2016-06** as stated. Commissioner Davey **SECONDED**. Motion passed unanimously. Document No. 364531 filed with Clerk & Recorder.
2. Planning - Davey Minor Subdivision Final Plat - 2-Lot subdivision located in the E1/2 of the

SW1/4 and a portion of government lot 3 of Sec. 35, T2S, R20E, MPM, Stillwater County, Montana. Staff has determined conditions of approval have been met and recommends final approval. Before any discussion on the Davey Minor Subdivision Final Plat took place, Commissioner Davey told Chairman Shupak that she would be recusing herself from the decision on this subdivision. The Planning Staff has reviewed the materials submitted and staff has determined that the conditions of approval have been met and recommends final approval. Commissioner Dell said CTA the Contract Planner has advised the commissioners the mylar is not complete at this time but will be presented to the commission for signature when it is completed. He said the Planner recommends approval of the final plat. Commissioner Dell **MOVED** to approve the final plat of the Davey Minor Subdivision. Commissioner Shupak **SECONDED**. Motion passed.

3. Commissioners - Resolution to cancel the Commissioner's Agenda meeting of February 2, 2016, as the Board will be attending the MACo Mid-winter conference in Great Falls, MT. Commissioner Dell **MOVED** to adopt **Resolution 2016-07** as stated Commissioner Davey **SECONDED**. Motion passed unanimously. Document No. 364532 filed with the Clerk & Recorders.

**Consent Agenda:**

1. Library - Maid in Columbus - Proposal/Agreement for snow removal for the Stillwater County Library in the amount of \$25 per removal. Commissioner Davey added that the snow removal is for the front sidewalks and the concrete slab in the back of the library.
2. Sheriff - Subscription renewal agreement for ESMC's service IamResponding.com's Emergency Responder Reply System, used by Stillwater County Search and Rescue in the amount of \$300 per year.
3. Board Appointment - Boyd Bernard - County Planning Board - 2-yr term until January 31, 2018.

**File Items:**

1. Stillwater Conservation District - Notification of appointments of representatives to the City-County Planning Board; Beartooth RC&D and County Planning Board.
2. Treasurer - submitted the following:
  - a. Department of Revenue - protested tax settlement with Verizon Tax Year 2015
  - b. Stillwater County Investments - spreadsheet

Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Dell **SECONDED**. Motion passed unanimously.

**Meeting Adjourned:** Hearing no further business, Commissioner Shupak adjourned the meeting at 9:15 AM.

**Claims and Warrants:** Claims were examined and warrants ordered drawn in the amount of \$ 958,844.68 and payroll in the amount of \$ 372,740.20 for a total of \$1,331,584.88 for the month ending January 31, 2016.