

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

**REGULAR MEETING
JULY 28, 2015**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes were approved and are filed with the Clerk and Recorder (MCA 7-4-2611(2)(b) in their entirety, with the complete current month ending, along with resolutions and other supporting documents.

Present: Commissioners Dennis Shupak, Chair (via teleconference); Maureen Davey and Gerald W. Dell, Members; Lori Dobitz, Administrative Assistant; Joe Morse, Finance Specialist; Shirlee Keefer; Tom Kelly, North Star Land Surveying; Coralee Hicks; Jim Movius; Brent Moore, CTA Group (Contract Planner); Carol Arkell, Fire Warden and Rural Addressing; Scott Aspenlieder, Performance Engineering & Consulting and Rick Hanners, Stillwater County News. Commissioner Dell conducted the meeting while Commissioner Shupak, Chair, participated via teleconference.

Public Comments: Public Comment on matters within the Commissioners jurisdiction pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda

Shirlee Keefer stated she had a phone conversation with Bill Hagen regarding renovation of the Norton House. She said he had contacted several firms and the approximate cost to renovate the Norton House is \$300,000. She reported Mr. Hagen indicated there are no funds or grants available for the project. She also discussed the courthouse office space options saying she has spoken to several people whom believe the old hospital is a lost cause.

Jim Movius presented a letter to the Commissioners requesting they deliberate, determine, and publish the timetable for decisions regarding the courthouse matter at the commissioners next meeting. In summary, his letter stated the Federal Reserve is planning to normalize interest rates stating the Federal rate will have a dramatic impact on the cost of all types of borrowing. He is asking the commissioners to please reconsider time priorities for deciding courthouse issues informed by the prospect that higher borrowing costs may result. His letter has been filed in the Clerk & Records Office (Document No. 362958).

Reports: Treasurer Cash Reports -1) May 31, 2015 total cash and investment were \$32,844,432.07; 2) June 30, 2015 total cash and investments were \$33,067,764.89.

Davey Minor

Subdivision: Brent Moore, CTA Group Contract Planner, presented the Davey Minor a proposed two (2) lot subdivision located south of Joliet Road approximately 1.8 miles east of its intersection with MT P-78 in the NE1/4 of the SW1/4 of Sec. 35, T2S, R20E, MPM. The Davey Ranch Company are the owners of record and Performance Engineering and Consulting is the development representative. Brent Moore read the nine (9) preliminary plat conditions as recommended by the Planning Staff and Planning Board. Discussion - Commissioner Dell inquired about the width of the easement for the existing agriculture irrigation ditch. Scott Aspenlieder, Engineer, stated there is no defined width of easement for that irrigation facility - no easement on file, saying it is a prescribed easement at this point because the facility has been in operation for so long, and it's recognized, but not documented. Carol Arkell, Rural Addressing, asked about the access roads and the total amount of residences for addressing/road naming purposes. Mr. Aspenlieder responded two residences would total for the access road.

Commissioner Shupak **MOVED** to approve the Davey Minor Subdivision with the nine conditions recommended by the County Planning Board and Planning Staff. Commissioner Dell **SECONDED**. Motion passed. Commissioner Davey recused herself from voting.

Viig Minor

Subdivision: Brent Moore, CTA Group Contract Planner, presented the Viig Minor Subdivision a proposed two (2) lot subdivision located north of Centennial Road and south of Interstate 90 and is bisected by Quarry Road as a portion of property located in the NW1/4 and NE 1/4 of Section 21, T2S, R 20E, MPM. Edith Viig is the owner of record and Tom Kelly, North Star Land Surveying, is the development representative. Brent Moore read the eight (8) preliminary plat conditions as recommended by the Planning Staff and Planning Board. Discussion - Brent Moore, CTA, said this property is within the City-County Planning Boards jurisdiction and the city is providing services, but the property is not proposed to be annexed into the city limits. The city did approve of a rezoning of the parcel for residential purposes, he said. Discussion - Tom Kelly, North Star Land Surveying, said that Ms. Viig owns all the water rights - and the ditches on the property terminate on that property, he explained. He questioned condition no. 5 and the necessity of the water users easement language on the face of the plat since there is no pass through ditches and all the water terminates on the subdivision property. Brent Moore explained that although he understands Mr. Kelly's concerns, it is a requirement of the subdivision regulations if a water user facility is on the property. Commissioner Davey said she would like to see the condition remain as recommended by the City-County Planning Board. Commissioner Davey **MOVED** to approve the Viig Minor Subdivision with the eight conditions as recommended by the City-County Planning Board and Planning Staff. Commissioner Shupak **SECONDED**. Motion passed unanimously.

Stillwater River

Road: Rockslide update - Commissioner Dell stated an informational meeting will be held on Thursday, July 30, 2015, at 6:30 p.m. at the Nye Fire Hall.

2015 Fire Season: Carol Arkell, Fire Warden, reported she will continue monitoring conditions as the week progresses. The burn permit system has been shutdown for precautionary measures, due to critical fire weather (wind and lightning).

Weed District: Commissioner Dell said the county received a grant to assist in the management of noxious weeds along the Stillwater River. Commissioner Davey **MOVED** to approve the Diamond C Integrated Ag. Services contract to spray noxious weeds along the Stillwater River with the stipulation not to exceed \$5,000. Commissioner Shupak **SECONDED**. Motion passed unanimously.

Columbus Airport: Morrison- Maierle Engineering Task Order No. 2 - Commissioner Shupak **MOVED** to approve the Columbus Airport Woltermann Memorial Engineering Task Order No. 2 for the Design of Runway, Taxiway, and Apron Pavement Reconstruction in the amount of \$158,160 as recommended by the Airport Board. Commissioner Davey **SECONDED**. Motion passed unanimously.

2015 Budget Amendment

Resolution(s): Joe Morse, Finance Specialist, submitted the following Resolutions for approval. He said the resolutions are for both unanticipated revenues and unanticipated expenses for the current fiscal year:

1. Resolution 2015- 23 (Doc 362934) Emergency Disaster Fund
2. Resolution 2015- 24 (Doc 362935) Self Insurance Fund
3. Resolution 2015- 25 (Doc 362936) Alcohol Rehab and Mental Health Fund
4. Resolution 2015- 26 (Doc 362937) Fire Protection Fund
5. Resolution 2015- 27 (Doc 362938) TSEP Bridge Project

Commissioner Davey **MOVED** to adopt **Resolutions 2015-23 through 2015-27** as submitted and recommended by the Finance Specialist. Commissioner Shupak **SECONDED**. Motion passed unanimously.

Meeting Adjourned: Hearing no further business, Commissioner Dell adjourned the meeting at 9:48 AM

Claims and

Warrants:

Claims were examined and warrants ordered drawn in the amount of \$461,061.19 and payroll in the amount of \$528,679.04 for a total of \$989,740.23 for the month ending July 31, 2015.

APPROVED BY:

Dennis Shupak, Commissioner Chairman

ATTEST: Heidi L. Stadel, Clerk and Recorder