

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
JANUARY 17, 2017**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.

Others Present: Joe Morse, Finance Specialist; Lee Cornell, Justice of Peace; Jerry Friend, Treasurer; Carol Arkell; DES; Sheriff Clifford Brophy; Maurie Petterson, Citizen; and Marlo Pronovost, Stillwater County News.

Open Meeting: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Minute Approval: Commissioner Crago **MOVED** to approve the minutes of Dec. 20 and Dec. 27, 2016. Commissioner Davey **SECONDED**. Motion passed unanimously.

Claims: Commissioner Davey **MOVED** to approve Claims No. 96811 through 96900 in the amount of \$238,364.22. Commissioner Crago **SECONDED**. Motion passed unanimously.

Special issues: 1. Stillwater River Road Rockslide: Commissioner Crago read a notice sent out the previous week to those affected. The notice explained the delay in the project due to weather conditions and rescheduled to begin on February 20, 2017.

Regular Business: 1. Resolutions - Amendments for FY2016 Budget Close-out:

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|----|------------------------------------|-----|---|
| 1. | 2017-04 -Noxious Weed Fund | 10. | 2017-13 - Road/Bridge Capital Imp. |
| 2. | 2017-05- County Insurance Fund | 11. | 2017-14 - Maternal Health Grant |
| 3. | 2017-06 -Car Gate Program | 12. | 2017-15- DUI Task Force |
| 4. | 2017-07- Burn Permit | 13. | 2017-16- Special Revenue Weed Fund |
| 5. | 2017-08- Employer Contribution | 14. | 2017-17 - Park City Lights |
| 6. | 2017-09- Rural Addressing | 15. | 2017-18 - Absarokee Light |
| 7. | 2017-10- Reed Point Lights | 16. | 2017-19 - Alcohol Rehab and Mental Health |
| 8. | 2017-11 - Crime Victims Assistance | | |
| 9. | 2017-12 - CTEP | | |

Commissioner Crago read the proposed FY 2016 budget close-out resolutions. Joe Morse, Finance Specialist, said in most cases these funds had excess expenditures but we also had excess revenues with the exception of a couple of funds. We had overages in the amount that

we had budgeted for and one fund was a close-out fund that has seen no activity for several years.

Commissioner Davey **MOVED** to approve the amendments by adopting **Resolution 2017-04 through Resolution 2017-19**, as recommended by the Finance Specialist. Commissioner Crago **SECONDED**. Commissioner Davey stated this is common practice following the audit each fiscal year. Motion passed unanimously. These Resolutions are filed in the Clerk and Recorders Office Document No.'s 367656 through 367671 respectively.

2. On-Call Engineering - Commissioner Davey said several months ago the county solicited bids for an on-call engineer and Great West Engineering was selected. The agreement for professional services with Great West Engineering is before the commission for approval. Commissioner Davey **MOVED** to approve the Professional Services Agreement between Great West Engineering and Stillwater County for a period of 5-years until 2021. Commissioner Crago **SECONDED**. Motion passed unanimously.

- Consent Agenda:**
1. Sheriff - MT Board of Crime Control - Victim Witness Subgrant Application FY2017-2019.
 2. Finance - Task Order 17-07-4-31-144-0 to Stillwater County Health Department Unified Government Master Contract - Immunization Program

- File Items:**
1. Department Reports
 - a. Sheriff -
 1. Fees collected for month and quarter ending December 2016
 2. Victim Witness quarterly report and narrative status ending December 2016.
 - b. Justice of Peace - Fees collected for month ending December 2016.
 2. Absarokee Sewer RSID 5 & 7 -
 - a. Final Determination for Permit No. MT0021750 - Montana Pollutant Discharge Elimination System.

Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Crago **SECONDED**. Motion passed unanimously.

Public Comments: Maurie Petterson addressed the Commission and requested a response to his letter he delivered on November 14, 2016, requesting information on the old hospital for "County Office Space".
* Note for Record - On January 17, 2017, a response letter was sent to Mr. Petterson and a copy filed with the Clerk and Recorder's Office Document No. 367652.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:10 AM