

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**SPECIAL MEETING
NOVEMBER 10, 2016**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Gerald W. Dell, Members.

Others present: Mark Schreiner, Road Superintendent; Joe Morse, Finance Specialist; Carol Arkell, DES Coordinator; Coralee Hicks, citizen; and Marlo Pronovost, Stillwater County News.

Open Meeting: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Bid Openings: 1. BID Opening - Stillwater River Road Rocks Slope Repair Project
Joe Morse opened the sealed bids as follows:

<u>Company</u>	<u>Bid Amount</u>
Hi-Tech Rock Fall, Forest Grove, OR	\$ 45,000
CMG Construction, Billings, MT	\$ 57,250

Commissioner Dell **MOVED** to take all bids under advisement. Commissioner Davey **SECONDED**. Motion passed unanimously.

2. Request For Proposal Opening (RFP) - On-Call Engineering and/or Grant Administration Services.

Joe Morse opened the sealed RFP's as follows:

<u>Company</u>
Great West Engineering, Helena, MT
KLJ Engineering, Billings, MT
Territorial Land Works, Inc., Billings, MT

Commissioner Davey **MOVED** to take all RFP's under advisement. Commissioner Dell **SECONDED**. Motion passed unanimously.

Minute Approval: Commissioner Davey **MOVED** to approve the minutes of August 30, 2016. Commissioner Dell **SECONDED**. Motion passed unanimously.

Claims: Commissioner Dell **MOVED** to approve claims no. 96288 - 96360 in the amount of \$150, 623.81. Commissioner Davey **SECONDED**. Motion passed unanimously.

Recognition: Employees recognition for years of public service:

1. Cody Brumfield, Road & Bridge 5 years
2. Carol Arkell, DES Coordinator/Fire Warden 10 years
3. Lori Dobitz, Administrative Assistant 20 years

The Commissioners thanked those employees for their dedicated service to the county.

Regular Business 1. City-County Airport Board - submitted a request to approve a MDT Aeronautics Grant Application for Airfield Pavement Reconstruction in 2017. Joe Morse explained that Montana Aeronautics provides grants and loan programs for airports within the state to help offset the 10% match requirement of the sponsors. He said this is an additional way to receive monies for the project from the state sources in addition to the FAA federal monies. Commissioner Dell said this was presented to the Columbus City Council at their last meeting and it was approved. Commissioner Dell **MOVED** to approve the grant/loan application with MDT. Commissioner Davey **SECONDED**. Motion passed unanimously.

Consent agenda: 1. Planning - CTA Contract Planning Services - Contract renewal for 6 months

File items: 1. Department Reports for October 2016

- a. Clerk and Recorder
- b. Justice Court
- c. Economic Development

2. Department of Revenue - Oil and Gas Tax Distribution for 2nd Qtr 2016
Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Dell **SECONDED**. Motion passed unanimously.

Public Comments: None heard.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:15 AM