

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
MAY 31, 2016**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Gerald W. Dell, Members; Lori Dobitz, Administrative Assistant. Others Present: Mark Schreiner, Road Superintendent; Will Patterson; Chip Kem, Undersheriff; Carol Arkell, Fire Warden; Joe Morse, Finance Specialist; and Rick Hanners, Stillwater County News.

Open Meeting: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Bid Opening: Joe Morse, Finance Specialist, opened and read aloud the Weed Control Bids for the Two Rivers Weed Management Area as follows:

<u>Contractor</u>	<u>Area</u>	<u>Cost</u>
Bob's Noxious Weeds, Park City	Yellowstone River	\$8,850
		L u m p sum
West River Land Mgt., Helena	Stillwater River	\$6,300
West River Land Mgt., Helena	Yellowstone River	\$8,100

Commissioner Davey **MOVED** to take the bids under advisement. Commissioner Dell **SECONDED**. Motion passed unanimously.

Minutes Approval: Commissioner Dell **MOVED** to approve the minutes of the regular meeting held on March 22, 2016. Commissioner Davey **SECONDED**. Motion passed unanimously.

Claims: Commissioner Dell **MOVED** to approve the Claims No. 95271 through 95342 in the amount of \$159,848.58 for the second half May 2016. Commissioner Davey **SECONDED**. Motion passed unanimously.

SPECIAL ISSUES

Stillwater River Road Rockslide:

- a. Updates - Commissioner Dell said the report/proposal no. 2 from Shannon and Wilson on the Rockslide. The Committee reviewed the report on May 25, 2016 and had good meeting discussion the application documents for commissioner approval.
- b. Commissioner Dell **MOVED** to approve the following

FEMA Grant Application Documents:

1. 2016 SF-424 Application for Federal Assistance
2. Benefit Cost Analysis
3. Commitment letter for funding

Commissioner Davey **SECONDED**. Commissioner Davey said this is the next step we have been waiting for to apply for the grant.

Carol Arkell, DES Coordinator, said she had conversation with Nadene Wadsworth State DES last week in Helena, and confirmed that everything we have in place now is going to satisfy what they need and what they want. Carol said the application will be submitted electronically. Commissioner Davey said she understands the county will have to match the grant with 25%.

Commissioner Shupak called for a vote. Motion passed unanimously.

Regular business

1. Election Department - The Commission was notified by the Clerk and Recorder that a Post Election Audit will be conducted at 11:00 AM on June 20, 2016, at City Hall. She reminded the commission that pursuant to 13-17-504, MCA, members will need to be appointed to a Post Election Audit Committee. In past practice, each Commissioner nominates an individual to serve on the committee. Commissioner Davey **MOVED** to nominate Sue Geraghty to serve on the Post-Election County Audit Committee. Commissioner Dell **SECONDED**. Commissioner Davey said Ms. Geraghty has served in this capacity for the past three years and has offered to serve once again. Commissioner Shupak called for a vote. Motion passed unanimously.
2. Stillwater County 9-1-1 - Sheriff Brophy is requesting the release of Request for Proposals (RFP) for a new E9-1-1/Next Generation Ready Call-Taking System. Undersheriff Chip Kem said this is the next step in the process for the E911 system. He said the current system has outlived its useful life. He said although the current system is operational and parts are available at this time to order, however, parts are no longer being manufactured. Commissioner Davey **MOVED** to approve the request to solicit RFP's for a new call-taking system as requested. Commissioner Dell **SECONDED**. **Discussion:** Commissioner Dell said three or four weeks ago Sheriff Brophy came before the Commission in a discussion session on this proposal. We are now getting to a point that something has to be done about it, Dell said. A lot of counties in the state have already been through the process and there are a lot of counties are going through the process, Dell said. Commissioner Shupak called for a vote. Motion passed unanimously.

CONSENT AGENDA

1. West Rosebud Creek Road Reconstruction Project - Fiddler Creek, LLC, Right-of-Way Agreement/compensation and easement.
2. Support Letter - Submit letter of Support to MT DNRC for the Yanzick/Brey Riddle Ditches Irrigation System Improvement Project located on the Stillwater River.

Commissioner Dell **MOVED** to approve the consent agenda.
Commissioner Davey **SECONDED**. Motion passed unanimously.

Public Comments: None heard.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:17 A.M.

Claims and
Warrants:

Claims were examined and warrants ordered drawn in the amount of \$526,127.85 and payroll in the amount of \$366,999.01 for a total of \$893,126.86 for the month ending May 2016.

s/

APPROVED BY: Maureen Davey, Commissioner Co-vice Chair
ATTEST: Heidi L. Stadel, Clerk and Recorder