

**STILLWATER COUNTY
COMMISSIONERS MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
MAY 10, 2016**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Gerald W. Dell, Members. Others Present: Mark Schreiner, Road Superintendent; Randy Werdal, Road Foreman; Paul M., Representing Enneberg Excavation Jerry Friend, Treasurer; and Rick Hanners, Stillwater County News.

Open Meeting: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

BID OPENING: Road Department Gravel Crushing - Commissioner Shupak stated as duly advertised this is the time and place to open the sealed bids for 40,000 cubic yards of crushed gravel. Joe Morse, Finance Specialist, opened and read the bids aloud as follows:

<u>Bidder</u>	<u>Price per yard</u>	<u>T o t a l Bid</u>
Enneberg Excavation, Shelby, MT	\$5.29	\$211,600.00
Fisher Sand & Gravel, Dickinson, ND	\$5.85	\$234,000.00

Commissioner Davey **MOVED** to take the bids under advisement. Commissioner Dell **SECONDED**. Motion passed unanimously.

Minutes Approval: none presented

Claims: Commissioner Dell **MOVED** to approve manual warrants No. 95140 and 95141 totaling \$48,899.98. Commissioner Davey **SECONDED**. Motion passed unanimously.

Special Issues: Stillwater River Road Rockslide: Commissioner Dell said there is nothing new to report at this time.

Regular Business:

1. Road Department - Montana Board of Investments Loan Closing Documents to purchase two snow plows. Mark Schreiner, Road Superintendent, said he is replacing older trucks that the Road Department has had for 20-years. Joe Morse, Finance, stated in the INTERCAP package in front of the Commission for approval is a

Resolution; the Loan Agreement; a Promissary Note; a Security Agreement; and a drawdown for the purchase of one of the trucks. Commissioner Dell **MOVED** to adopt **Resolution 2016-18**, authorizing the participation in the Board of Investments INTERCAP Loan Program. Commissioner Davey **SECONDED**. Motion passed unanimously. Commissioner Davey **MOVED** to approve the Loan Agreement; Promissary Note; and Security Agreement for the INTERCAP Loan. Commissioner Dell **SECONDED**. Motion passed unanimously. Document 365376 filed in the Clerk and Records Office.

2. Commissioners - Proclamation - Commissioner Dell read the draft proclamation proclaiming May 2016 as Mental Health Month in Stillwater County. Commissioner Dell gave a brief history of the Mental Health Center in Billings, in which he serves on the board. Commissioner Dell **MOVED** to adopt Proclamation No. P-2016-01. Commissioner Davey **SECONDED**. Motion passed unanimously. Document #365375 with the Clerk and Recorder.

Consent Agenda

1. West Rosebud Creek Road Reconstruction Project
 - a. Lazy E. L. Ranch, Right-of-Way Agreement/compensation and easement In the amount of \$900
 - b. Josh & Piney Helmuth, Right-of-Way Agreement/compensation in the amount of \$600
2. Planning - CTA continued Professional Planning Services Agreement for May 2016-October 2016.
3. Planning - Hillbrook Estates request to remove Maple Drive from the Master Plan.

File Items

1. Department Reports:
 - a. Treasurer - Cash and Investments for March 2016 totaling \$30,594,017.90
 - b. Clark & Recorder - fees collected for the month ending April 2016 total \$6,593.05
 - c. Justice Court - fees collected for the month ending April 2016 total \$9,498.43
 - d. Sheriff - fees collected for the month ending April 2016 total \$350.00
2. Election Administrator - Polling Places Notification for Primary Election submitted by Heidi Stadel, Election Administrator.

Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Dell **SECONDED**. Motion passed unanimously.

Public Comments: None heard.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:13 AM.