

STILLWATER COUNTY LIBRARY COUNTY CENTER STEERING COMMITTEE

MINUTES OF MEETING

Tuesday, **September 27th**, at 6:30 p.m.

Stillwater County West Annex

431 Quarry Rd

COMMITTEE MEMBERS PRESENT: Tyrel Hamilton (Chair), Lee Schmelzer (Vice-Chair), Kathy Hollar (Secretary), Della Haverland, Kenneth “Corky” Kem and Bob VanOosten.

COMMITTEE MEMBERS NOT PRESENT: Kris Good and Jeff Limburg

GUEST: Marissa Hauge with Stillwater County Economic Development (phone conference), NE45 Architects Ron Nemetz, and Jeff Lusin (phone conference), Commissioner Dennis Shupak, Emma Schmelzer, and Judith Gillette.

- I. CALL TO ORDER:** Ty called the meeting to order at 6:32 p.m. There was no public comment received at this time.
- II. MINUTES APPROVAL:** Corrections were made to the August 30th meeting. Under Unfinished Business the minutes will read “Discussion was held on who was going to occupy the building, funding resources, and maintenance of the building. Lee made a motion to approve the minutes as edited from the August 30th meeting. Della seconded; with all in favor, motion carried.
- III. UNFINISHED BUSINESS:**
 - A. Review Conceptual Design – NE45.** NE45 Ron Nemetz and Jeff Lusin presented the changes in the interior and exterior plans. After discussion and suggestions, Corky moved to approve the interior and exterior plans as edited. Lee seconded the motion; with all in favor, motion carried.
- IV. NEW BUSINESS:**
 - A. PR and Information Discussion.** Discussion was held on the funding schedule and presenting funding options to the public. NE45 will work on a project timeline to help with funding goals. NE45 will have final presentation ready for the committee by November 1st and return in early 2017 to present to the community. Discussion was held on retaining a funding consultant. The budgets of Stillwater Library, MSU Extension, and Economic Development need to be looked at to determine what will be need for any additional operational budget.
- V. SET NEXT MEETING DATE:** Della moved the next meeting to be held would be **October 11, 2016 at 6:30** at the Stillwater County West Annex located at 431 Quarry Rd, Columbus, Montana. Bob seconded the motion, all in favor motion carried.

VI. ADJOURN: With no more business to be discussed, Kathy motioned to adjourn. Lee seconded; with all in favor, motion carried. The meeting adjourned at 7:50 p.m.

Kathy Hollar

Stillwater County Library County Center Steering Committee Secretary