

# JOINT CITY-COUNTY AIRPORT BOARD

## Minutes of Meeting

Monday, September 16, 2019 at 10:00 a.m.

Columbus City Hall

408 E 1<sup>st</sup> Ave N

**MEMBERS PRESENT:** Mark O'Bryant (Vice-Chairman), Mary Kuehn, and Dennis Holten

**MEMBERS NOT PRESENT:** Mary Kuehn Rich Cowger (Chairman) Phil Davey

**OTHERS:** Gary Woltermann, Mayor, City of Columbus

**GUESTS:** Hardin Graham, Katie Barry and Heather Mosser, Morrison Maierle, and Kisha Miller, Clerk City of Columbus

**STAFF:** April Limburg

**I. CALL TO ORDER.** Mark called the meeting to order at 10:30 am.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Mary made the motion to approve the August 12, 2019 meeting minutes. Dennis seconded; with all in favor motion carried.

**II. NEW BUSINESS:**

**A. Reschedule October Meeting.** The County offices will be closed as October 14<sup>th</sup> is a Holiday. Dennis made a motion to reschedule the October 14<sup>th</sup> meeting to October 21<sup>st</sup>. Mary seconded; motion passed.

**B. Bylaws.** Board to review

**C. Update Joint Resolution.** Board to review

**D. Annual Capital Improvements Plan (CIP).** Heather went over the CIP and answered questions. Mary made a recommendation to the City Council and the Board of County Commissioners to approve the CIP. Dennis seconded; motion carried.

**IV. OLD BUSINESS:**

**A. Airfield Pavement and Electrical Rehabilitation Design & Construction.** The Board read over the email Travis had sent. Katie answered questions regarding Knife River's outstanding retainage invoice. (See Airport Board file in Planning Office)

**B. Hangar Leases.** Kisha presented to the Board a draft copy to review.

**C. Memorial Policy.** There was no report at this time

**D. Airport Authority.** There was no report as this time.

**V. MANAGER'S REPORT:** Mowing has been done. The A/C is not working properly in the tractor, the snowplow and truck needs to be serviced. Hardin will take care it.

**VI. FINANCE REPORT:** The Board looked over the finance report provided by Joe. .

**VII. ITEMS FOR NEXT'S MONTH AGENDA:** Property west of Airport and reschedule Nov 11<sup>th</sup> meeting.

**VIII. ADJOURN MEETING:** Dennis made the motion to adjourn the meeting. Mary seconded; with all in favor, motion carried. Meeting was adjourned at 11:15 a.m.

The next meeting will be on Monday, October 21, 2019 at 10:00 a.m. at City Hall.

April Limburg  
Planning Tech