

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, September 11, 2017 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Mark O'Bryant (Vice-Chairman), Mary Kuehn, and Willard Moore

MEMBERS NOT PRESENT: Alan Drain (Chairman) and Dennis Holten

OTHERS:

GUESTS: Travis Eickman, Morrison-Maierle

STAFF: April Limburg.

I. CALL TO ORDER. Mark (Vice-Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Willard made the motion to approve the July 10, 2017 meeting minutes. Mary seconded; with all in favor motion carried.

II. NEW BUSINESS:

A. Yearly Capital Improvements Plan Update. Travis Eickman of Morrison-Maierle went over with the Board the proposed Capital Improvement Plan (CIP). (See Airport Board File in the Planning Office) Travis also let the Board know the CIP needed to be provided and sent to MDT by October 15, 2017. The CIP was just a working document without any obligation from the County of the City.

IV. OLD BUSINESS:

A. Airfield Pavement and Electrical Rehabilitation Design & Construction. Travis Eickman of Morrison Maierle went over the issues with the poor subgrade conditions of reconstruction the apron. The Board discussed several ways to deal with the issues as well as cost and how to recoup the extra expenses. Travis also submitted an invoice for the amount of \$34,927.80 for engineering effort associated with construction administrative items, and an invoice for the amount of \$218,737.18 for Knife Rivers periodic cost estimate No. 1 for construction of Phase 1 elements to date. Mary made a recommendation to the City Council and the Stillwater County Commissioners to approve the request for reimbursement. Willard seconded; with all in favor motion carried. (See Airport Board File in Planning Office)

B. Airport Authority. Nothing at this time.

V. MANAGER'S REPORT: Nothing at this time.

VI. FINANCE REPORT: The Board looked over the finance report from Joe.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Mary made the motion to adjourn the meeting. Willard seconded; with all in favor, motion carried. Meeting was adjourned at 11:00 a.m.

The next meeting will be a special meeting on Monday, October 2, 2017 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support