

Stillwater County Library Board of Trustees Meeting
Thursday August 16, 2018 2:00 pm
Stillwater County Library
27 N. 4th St
Columbus, MT 59019

Members Present: Katherine Jess, Chair, Maureen Davey, Patricia Rozema and Lynda Grande were present. Della Haverland, Secretary, was also present. Cory Hamilton was not present. The meeting was called to order at 2:10p.m.

Public comment: There is no public comment

Maureen moved to approve the June meeting minutes, Lynda 2nd the motion. All in Favor motion passes.

Communications:

Della collected the final two signatures for the Library By-Laws.

Della advised that with Valerie leaving us the end of August and the Fall workshops put on by the State Library are in Billings on September 17-18 we would like to be able to close the library in order for staff to attend. Della will send out the link to the workshops to the trustees in case any of them would like to attend and will post the closure on social media, the newspaper and on the door. Maureen moved to allow the library to close for the Fall Workshops, Lynda 2nd the motion. All in favor, motion passes.

Library Report is attached.

Steering Committee report: Lynda talked about the steering committee partnering with MSU's 4th year architecture class to come in and help us put together information and prepare a final report by mid-December to give to the commission.

Budget Report: The public hearing was held on August 7th and so far there hasn't been any concerns with the proposed budget.

Maureen brought up concerns on how the business is handled for other County Libraries compared to how we are doing it. She stated that in the past the librarians handled the maintenance of the library. Della explained that we were formed by Resolution in 1928. That meant that a majority of the tax payers signatures were gathered and it was put up for a vote to have the county support a county library. We are a general fund library in that we submit our budget request to the commissioners like all the other departments within the county and the commissioners and finance department divide up the available taxable mills to fund each department. The library is different in the respect that the Trustees have exclusive control over how the approved funds are spent. Maureen would like an opinion on who handles the facility maintenance.

Per our By-Laws Kathy Jess is the Chair for this year as it is her final year of this term. Lynda Grande is the Vice Chair and any available trustee will attend the Federation meetings as the representative. In the event no board members can go, the Federation By-laws have been updated to say that the Director may act on behalf of the Library.

Resolution for meeting date: Patricia moved to have our regular scheduled meetings on the 2nd Thursday of the month at 2:00 pm, Lynda 2nd the motion. All in favor motion passes. All trustees in attendance signed the resolution. Della will gather Cory's signature and get a copy to the Commissioners.

Unscheduled matters or concerns: None at this time

Next Regular Meeting Date: September 13, 2018 2:00pm.

The meeting adjourned at 3:10 pm
Respectfully submitted
Della Haverland, Secretary

Attachment:

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Stillwater County Library
Report August 2018

I am happy to report that my 4-week absence from the library went off without a hitch. I had made sure that all of our programs were planned and ready to go before I ever left. The staff handled it all with ease. While I was gone our water heater had begun to leak. Brooke contacted Jerry and he was able to get one ordered and replaced. The claim came through for \$295. Shawna and her family came in and cleaned up the garden and it looks amazing!! It is so nice to know that we have staff that sees something that needs done and just does it. This is something that I am really going to miss when she leaves us at the end of this year. It pains me to let you know that her husband has taken a job in Oklahoma City and the family will be moving there at the beginning of next year. I wish her well in her next chapter, however she will leave a void at the library that will not easily be filled. She is reaching out to her contacts to help try and recruit a quality replacement for her position. I feel it will benefit us greatly to have her help in finding the right person to do this work.

Summer Reading Program was as successful as ever this year. We had numbers in all 3 locations and for the finale...the big hail storm hit an hour before the concert.....but we still had over 90 people come to listen to Montana Sun!! We have started planning for next year's program and feel like we are really making progress with our outreach!!

Andy Gladney contacted the library to see if we would be a part of the Farmer's Market this year since Robert was no longer going to be doing his story time. After several conversations we were selected as one of the sponsors of the Farmer's Market with our name put on all the posters and marketing material. Shawna has been going down and engaging in people of ALL ages and has had as many as 40 people visiting, coloring, playing and just inquiring about our services. It is a great great partnership!!

We have been working on getting the break room ready for people to use. We gave it a bit of a facelift with the paint. We relocated the shelf that had our supplies on it and moved things around a tad. We think it looks much better!! We have been getting quite a few people inquiring about using it and it gets occupied 2-3 times per week so far.

The public hearing for the budget took place on Tuesday August 7th. At this point there has not been any concerns with the budget submitted.

At the last meeting we talked about branching out and doing some programming with alcohol and I said I would research how other libraries are doing it and get back to you. I am SO excited about this. We learned that most libraries partner with a bar or other establishment that has a liquor license and have them serve the alcohol. The librarians I spoke with in Bozeman/Billings/ and Miles City all said that they signed a waiver of some sort which I am working on figuring out with Nancy Rohde and Joe Morse. We have tentatively set September 28th from 5-8 as the date for our first ever Beer, Brats and Books fundraising event. We have talked to Gina at the Atlas Bar and she is willing to partner with us and serve the beer. It is a \$35 off site license fee that we would pay. She said she would donate a keg of beer if we would allow them to set up a tip jar for their bartender and also have bottles or cans available for them to sell. I talked to Amber with Emmett's meats and they are willing to donate the brats for us and we are currently working with the local grocery stores on donating the buns, condiments, sides and kid's drinks. If we had to purchase some of these items I think we would still make a bit of money. I would like to close off the parking lot in the back so we could play music and have a larger area for people to sit and enjoy. We would also hand out vouchers of various amounts for the book sale

the following week October 1-6th. I will be ordering some plastic beer mugs with the library logo on them for this event.