

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, July 8, 2019 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Rich Cowger (Chairman), Mark O'Bryant (Vice-Chairman), and Dennis Holten

MEMBERS NOT PRESENT: Mary Kuehn and Phil Davey

OTHERS:. Mark Crago, Stillwater County Commissioner and Kisha Miller, City of Columbus

GUESTS:

STAFF: April Limburg

I. CALL TO ORDER. Rich called the meeting to order at 10:10 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Dennis made the motion to approve the April 8, 2019 meeting minutes. Mark seconded; with all in favor motion carried.

II. NEW BUSINESS:

Nothing at this time

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IV. OLD BUSINESS:

A. Airfield Pavement and Electrical Rehabilitation Design & Construction.

April read over the email Travis had sent. (See Airport Board file in Planning Office) The Board discussed the radius corners on the taxi-way to and issues Pilots are having with them.

B. Hangar Leases. Kisha presented the Board a letter to discuss some changes to help streamline to current practices. The Board discussed the difference in fees being charged to each hangar leases. They also discussed having a central person and location for a point of contact as well as updating the current hangar lease to address some concerns. (See Airport Board File in Planning Office) The Board advised Kisha to work with Joe to streamline the process and to have the City Attorneys review the current leases, make changes as well as adding an administrative fee. Dennis made a motion to move forward with the necessary steps to provide documents to be reviewed by the Board. Mark seconded: motion carried.

C. Memorial Policy. The Board advised Kisha to have the City of Columbus Attorney's work on the policy.

D. Airport Authority. There was no report as this time.

V. MANAGER'S REPORT: No report given

VI. FINANCE REPORT: Dennis made a motion to adopt the preliminary budget as submitted by Rich. Mark seconded; motion carried.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Dennis made the motion to adjourn the meeting. Mark seconded; with all in favor, motion carried. Meeting was adjourned at 11:00 a.m.

The next meeting will be on Monday, August 12, 2019 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support