

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, July 9, 2018 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Mark O'Bryant (Chairman), Alan Drain (Vice-Chairman), Dennis Holten, and Rich Cowger

MEMBERS NOT PRESENT: Mary Kuehn

OTHERS: Gary Woltermann, Mayor City of Columbus, and Hardin Graham

GUESTS: Travis Eickman Morrison-Maierle

STAFF: April Limburg

I. CALL TO ORDER. Mark called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Dennis made the motion to approve the June 11, 2018 meeting minutes. Alan seconded; with all in favor motion carried.

II. NEW BUSINESS:

Nothing at this time

IV. OLD BUSINESS:

A. Airfield Pavement and Electrical Rehabilitation Design & Construction.

Travis Eickman of Morrison Maierle updated the Board on the airfield pavement and electrical rehabilitation. Travis discussed what the next steps were in the project as well as a timeframe. Travis also discussed the process in which the airport will be finished. Travis will be facilitating a preconstruction meeting on July 18 at 3:00 pm and a user's meeting the same day at 7:00 pm. Travis submitted a change order for sponsor's approval. The change addresses design modifications to complete a partial mill of existing asphalt surface, installation of paving fabric, and overlay in lieu of full asphalt removal and repaving. Alan made a recommendation to the City Council and the Stillwater County Commissioners to approve the change order. Dennis seconded; motion carried. Travis also submitted a reimbursement request for the amount of \$4,360.08 for work completed at this time. Alan made a recommendation to the City Council and the Stillwater County Commissioners to approve the reimbursement request. Rich seconded; motion carried The Board also discussed adding the cost of 6 additional tie-down hole to be

installed. The cost of the additional tie-downs would be \$2,850. Alan made a recommendation to the City Council and the Stillwater County Commissioner's to approve the additional tie-downs. Rich seconded; motion carried. Travis also submitted an invoice for the amount of \$3,512.93 for engineering effort associated with construction administrative items Rich made a recommendation to the City Council and the Stillwater County Commissioners to approve the request for reimbursement. Dennis seconded; with all in favor motion carried. (See Airport Board File in Planning Office)

B. Drones: Mark sent a letter to the FAA for approval before sending it to the Stillwater County News in regards to flying drones around the airport.

V. MANAGER'S REPORT: Hardin reported the grass has been baled. Travis advised getting the bales moved from the current locations. Materials have been purchased to build a shield for the new tractor

VI. FINANCE REPORT: The Board reviewed the finance report submitted from Joe.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Alan made the motion to adjourn the meeting. Dennis seconded; with all in favor, motion carried. Meeting was adjourned at 10:45 a.m.

The next meeting will be on Monday, August 13, 2018 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support