

# JOINT CITY-COUNTY AIRPORT BOARD

## Minutes of Meeting

Monday, July 10, 2017 at 10:00 a.m.

Stillwater County West Annex Planning Department  
431 Quarry Rd

**MEMBERS PRESENT:** Alan Drain (Chairman), Dennis Holten, and Willard Moore

**MEMBERS NOT PRESENT:** Mark O'Bryant (Vice-Chairman) and Mary Kuehn

**OTHERS:** Mark Crago, Stillwater County Commissioner

**GUESTS:** Travis Eickman, Morrison-Maierle, Katie Berry, Morrison-Maierle, and Patty Mitchell

**STAFF:** April Limburg.

**I. CALL TO ORDER.** Alan (Chairman) called the meeting to order at 10:00 am.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Dennis made the motion to approve the June 12, 2017 meeting minutes. Willard seconded; with all in favor motion carried.

**II. NEW BUSINESS:**

**A. Nothing at this time**

**IV. OLD BUSINESS:**

**A. Airfield Pavement and Electrical Rehabilitation Design & Construction**

Travis Eickman of Morrison Maierle went over the final sponsor certifications required by the FAA as well as the rough schedule for phase one and phase 2. Travis also submitted a final engineering invoice for the amount of \$16,163.95 for completion of work for phase 1, an engineering invoice for the amount of \$25,511.00 for completion of work for design portion of phase two, and an engineering invoice for the amount of \$16,562.10 for the initial work items associated with the construction portion of the project. Travis also addressed the Board in regards to the FAA grant offer as well as the notice of award to Knife River. Dennis made a recommendation to the City Council and the Stillwater County Commissioners to approve the request for reimbursement, grant and loan offer, and the notice of award to Knife River. Willard seconded; with all in favor motion carried. (See Airport Board File in Planning Office)

**B. Airport Authority.** Nothing at this time.

**V. MANAGER'S REPORT:** Nothing at this time.

**VI. FINANCE REPORT:** Nothing at this time.

**VII. ITEMS FOR NEXT'S MONTH AGENDA:**

**VIII. ADJOURN MEETING:** Willard made the motion to adjourn the meeting. Dennis seconded; with all in favor, motion carried. Meeting was adjourned at 10:45 a.m.

The next meeting will be on Monday, August 14, 2017 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg  
Administrative Support