

# JOINT CITY-COUNTY AIRPORT BOARD

## Minutes of Meeting

Monday, June 11, 2018 at 10:00 a.m.

Stillwater County West Annex Planning Department  
431 Quarry Rd

**MEMBERS PRESENT:** Mark O'Bryant (Chairman), Alan Drain (Vice-Chairman), Dennis Holten, and Rich Cowger

**MEMBERS NOT PRESENT:** Mary Kuehn

**OTHERS:** Mark Crago, County Commissioner, Gary Woltermann, Mayor City of Columbus, and Hardin Graham

**GUESTS:** Travis Eickman Morrison-Maierle and Katie Berry, Morrison-Maierle

**STAFF:** April Limburg

**I. CALL TO ORDER.** Mark called the meeting to order at 10:10 am.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Dennis made the motion to approve the April 9, 2018 meeting minutes. Alan seconded; with all in favor motion carried.

**II. NEW BUSINESS:**

**A. Insurance Renewal.** April read over the insurance renewal that was received from Mandeville Insurance. The policy is for a three year term, this is the second year of renewal at \$2,555 annually. Alan made a recommendation to renew the insurance policy. Dennis seconded; with all in favor motion passed. (See Airport Board File in Planning Office)

**IV. OLD BUSINESS:**

**A. Airfield Pavement and Electrical Rehabilitation Design & Construction.** Travis Eickman of Morrison Maierle updated the Board on the airfield pavement and electrical rehabilitation. Travis discussed what the next steps were in the project as well as a timeframe. Travis also discussed the process in which the airport will be finished. The Board also discussed adding the cost of 6 additional tie-down hole to be installed be added onto the change order Travis is currently working on. Travis also submitted an invoice for the amount of \$3,512.93 for engineering effort associated with construction administrative items Rich made a recommendation to the City Council and the Stillwater County Commissioners to approve the

request for reimbursement. Dennis seconded; with all in favor motion carried. (See Airport Board File in Planning Office)

**B. Airport Authority.** The Board decided to remove the authority from the agenda.

**C. Drones:** The Board discussed ways of education drone users and what the FAA regulations are in regards to drones flying around an airport.

**V. MANAGER'S REPORT:** Hardin reported some mowing has been done. The airport received a new tractor in which materials need to be purchases to modify the back window. Hardin also reported the culvert by his hangar was plugged on Memorial Day causing flooding in that area. Also reported was water pooling on the newly finished area that had been paved last year. Travis and Katie were going to inspect the area.

**VI. FINANCE REPORT:** The Board reviewed the finance report submitted from Joe.

**VII. ITEMS FOR NEXT'S MONTH AGENDA:**

**VIII. ADJOURN MEETING:** Rich made the motion to adjourn the meeting. Dennis seconded; with all in favor, motion carried. Meeting was adjourned at 11:15 a.m.

The next meeting will be on Monday, July 9, 2018 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg  
Administrative Support