

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, June 13, 2016 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), Dennis Holten, and Willard Moore

MEMBERS NOT PRESENT: Mary Keuhn

OTHERS: Dennis Shupak, Stillwater County Commissioner

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Chairman) called the meeting to order at 10:00am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Mark made the motion to approve the May 9, 2016 meeting minutes. Willard seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Insurance Policy Renewal: The Airport Owners & Operators Liability Policy renewal date is July 1, 2016 for the total annual premium being \$2,555.00. Willard made a recommendation to renew the insurance policy as it is written. Dennis H seconded; with all in favor motion carried.

B. Non-Primary Entitlement to Yellowstone Airport: Travis Eickman of Morrison-Maierle emailed the Board a request from the Yellowstone Airport. The request was for \$150,000 of FAA Non-Primary Entitlement (NPE) funds to be transfer to the Yellowstone Airport. While there are no funds that are in jeopardy of expiring, there are funds that Columbus is not using this year that could be used elsewhere and paid back for next year's planned airport pavement reconstruction. Mark made a recommendation to the Commissioners and the City Council to approve the transfer of funds to the Yellowstone Airport in the amount of \$150,000. Willards seconded; with all in favor motion carried.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Nothing at this time.

B. Pavement Reconstruction Design Project. Nothing at this time.

V. MANAGER'S REPORT: Hardin informed the Board several people have mowed. The sprinklers are on at the lounge and he thinks there is a leak. The gate is now fixed.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA: Letter to the Commissioners and Council to requesting an update in regards to the Airport Authority.

VIII. ADJOURN MEETING: Dennis H made the motion to adjourn the meeting. Mark seconded; with all in favor, motion carried. Meeting was adjourned at 10:25 a.m.

The next meeting will be on Monday, July 11, 2016 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support