

**STILLWATER COUNTY LIBRARY COUNTY CENTER STEERING COMMITTEE**

**MINUTES OF MEETING**

Tuesday, June 14<sup>th</sup>, 2016, at 6:30 p.m.

Stillwater County West Annex

431 Quarry Rd

**COMMITTEE MEMBERS PRESENT:** Tyrel Hamilton (Chair), Lee Schmelzer (Vice-Chair), Kathy Hollar (Secretary), Della Haverland, and Bob VanOosten.

**COMMITTEE MEMBERS NOT PRESENT:** Kenneth “Corky” Kem, Kris Good, and Jeff Limburg

**GUEST:** Marissa Hauge with Stillwater County Economic Development, Dennis Humphries with Humphries Poli Architects, and with NE45 Architects; Ron Nemetz, Ben Erickson, and Jeff Lusin.

- I. **CALL TO ORDER:** Ty called the meeting to order at 6:00 p.m. There was no public comment received at this time.
- II. **MINUTES APPROVAL:** Della made a motion to approve the minutes from the May meeting. Lee seconded; with all in favor, motion carried.
- III. **UNFINISHED BUSINESS:**

There was no unfinished business.
- IV. **NEW BUSINESS:**
  - A. **Meet with NE45 and finalize role and scope of RFQ for Conceptual Design and Planning Services.** NE45 members discussed the following agenda (see attached) and will also submit minutes of this meeting. NE45 reviewed the site and did a walkthrough of the existing library. The contract created by NE45 will be reviewed by the County’s Legal Department before it can be executed. Goals and history of members were discussed. NE45 would suggest having public meeting(s) before the design is started. A proposed timeline was discussed. The fee of \$40,000.00 was agreed upon for NE45 services, design, and outreach meetings. Meetings will be held on July 7<sup>th</sup> in Columbus at the Stillwater Pavilion to inform the public and open discussion for input on building design.
  - B. **Update City of Columbus / City Council – Chairman Ty.** Della made a motion to have Ty attend and present a letter to the City of Columbus at their June 20<sup>th</sup> meeting. Bob seconded the motion; with all in favor, motion carried.
- V. **SET NEXT MEETING DATE:** Lee moved that the next meeting be June 28th and Della seconded.

**VI. ADJOURN:** With no more business to be discussed, Della motioned to adjourn. Lee seconded; with all in favor, motion carried. The meeting adjourned at 8:20 p.m..

The next regularly scheduled meeting is June 28th, 2016 at 6:00 p.m. at the Stillwater County West Annex located at 431 Quarry Rd, Columbus, Montana.

Kathy Hollar

Stillwater County Library County Center Steering Committee Secretary