

DRAFT
STILLWATER COUNTY PLANNING BOARD
MINUTES OF MEETING

Wednesday, May 4, 2016 at 7p.m.
Stillwater County West Annex
Planning Department
431 Quarry Rd

BOARD MEMBERS PRESENT: Bob Van Oosten (President), Boyd Bernard, Gary Enstrom, Larry Gee, Curtis Jacobs, and Clint Teegardin

BOARD MEMBERS NOT PRESENT: Susan Morse (Vice-President), Adelbert Eder, Curtis Jacobs, and Jack Knorr

STAFF: Monica Plecker, CTA Group, and April Limburg

OTHERS: Myron & Nancy Gross

I. CALL TO ORDER. President Van Oosten called the meeting to order at 7 p.m.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest and ex parte communications at this time.

II. MINUTES APPROVAL. Clint made the motion to approve the April 6, 2016 meeting minutes. Gary seconded; with all in favor motion carried.

III. NEW BUSINESS:

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A. Public Hearing – Hillbrook Estates Major Phase 2 Easement

a. Open Public Hearing: President Van Oosten opened the public hearing for the County Planning Board in regards to the Hillbrook Estates Major Phase 2 Subdivision to remove Maple Drive.

b. Presentation by Developer: Brown & Associates, on behalf of Myron and Nancy Gross, has submitted a letter formally requested a change to Phase 2 of Hillbrook Estates Major Subdivision. The nature of the request involves a deviation from the originally approved master plan which included an access easement between lots 14 and 18. Due to this change from the approved master plan was not requested as a part of the initial preliminary plat approval Phase 2 additional review has been required. Monica went over the staff memo with the Board. (See County Planning Board file in the Planning Office)

c. Public Comment: No public comment.

d. Close Public Hearing: With no further comments, President Van Oosten closed the public hearing.

e. Recommendation to the County Commissioners: Clint made a recommendation to approve the request to remove an access easement known as Maple Drive from Hillbrook Estates. Boyd seconded, with all in favor; motion passed.

IV. UNFINISHED BUSINESS:

Nothing at this time.

V. ADJOURN. Gary made the motion that the meeting be adjourned, Larry seconded; with all in favor motion carried. The meeting was adjourned at 8:00 p.m.

The next meeting will be on Wednesday June 1, 2016 at 7:00 p.m. in the Stillwater County West Annex conference room located at 431 Quarry Rd.

April Limburg
Administrative Support