

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, May 11, 2015 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Vice-Chairman),
Dennis Holten, Mary Kuehn, and Willard Moore

MEMBERS NOT PRESENT: Mark O'Bryant (Chairman)

OTHERS: Gary Woltermann, Columbus Mayor and Dennis Shupak, County Commissioner

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Vice-Chairman) called the meeting to order at 10:10 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Dennis H made the motion to approve the March 9, 2015 meeting minutes. Mary seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Airport Budget 2015-2016. Mark was working the on budget.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Alan directed the Board to an email from Travis Eickman of Morrison-Maierle in regards to refining the 20-year CIP and project estimates. The environmental overview chapter is in the final editing stage. The ALP is undergoing edits in accordance to the latest FAA checklist. (See Airport Board File in the Planning Office).

B. Drafting an Airport Authority Resolution. The committees will meet one more time and present the draft resolution to the board at the next meeting.

C. Airport Fence. The fence has been fixed. Hardin was going to submit the bill to Joe.

D. 2015 Pavement Reconstruction Project. Alan directed the Board to an email from Travis in regards to the Boards desire to proceed with this project. The Stillwater County Commissioners have provided a letter to proceed with design contingent on the Town of Columbus being in agreement as well. (See Airport Board File in the Planning Office)

V. MANAGER'S REPORT: The west end wind sock has put up. Hardin reported the tractor was serviced, mowing has been started, the little mower was serviced, and some rolling had been done. Hardin also dug up and repaired the back flow valve for the sprinkler system at the pilots lounge. There is some electrical work that needs to be done as well.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA: Non-Primary Entitlement (NPE) Funds for Popular was requested to be in the June agenda.

VIII. ADJOURN MEETING: Mary made the motion to adjourn the meeting. Dennis H seconded; with all in favor, motion carried. Meeting was adjourned at 10:40 a.m.

The next meeting will be on Monday, June 8, 2015 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support