

**STILLWATER COUNTY LIBRARY COUNTY CENTER STEERING COMMITTEE**

**MINUTES OF MEETING**

Tuesday May 17th, 2016 at 6:30 p.m.

Stillwater County West Annex

431 Quarry Rd

**COMMITTEE MEMBERS PRESENT:** Tyrel Hamilton (Chair), Lee Schmelzer (Vice-Chair), Kathy Hollar (Secretary), Della Haverland, and Kenneth “Corky” Kem.

**COMMITTEE MEMBERS NOT PRESENT:** Kris Good, Jeff Limburg, and Bob VanOosten

**GUEST:** Marissa Hauge, Stillwater County Economic Development

- I. **CALL TO ORDER:** Ty called the meeting to order at 6:30 p.m.  
**Pursuant to §2-3-103, MCA, public comments will be accepted on any public matter that is not scheduled on the Agenda, but no action will be taken at this time. Public input is encouraged for all agenda items before a decision is made.**  
Marissa reported that the MOU with the Columbus Community Foundation and Stillwater County has been signed.
- II. **MINUTES APPROVAL:** Corky made a motion to approve the minutes from the April 26, 2016 meeting. Della seconded; with all in favor, motion carried.
- III. **UNFINISHED BUSINESS:**
  - A. **Selection Committee Presentation of Interviews with Firms-** The Selection committee discussed the interviews conducted on Shutz Foss, Dale Buckingham Architects, Comma Q and NE45. Marissa reported that the final scores were: NE45- 516, Dale Buckingham-508, Shutz Foss- 452, and Comma Q- 344.
  - B. **Select Firm for Conceptual Design and Feasibility Study–** Della moved to select NE45 to do the Conceptual Design and Feasibility Study. Corky seconded the motion, all in favor the motion passed.
- IV. **NEW BUSINESS:** No new business was discussed at this time.
- V. **SET NEXT MEETING DATE:** Lee moved that the next meeting be June 14th and Della seconded. All in favor; motion carried.

**VI. ADJOURN:** With no more business to be discussed, Corky motioned to adjourn. Lee seconded; All in favor, motion carried. The meeting adjourned at 7:05 p.m..

The next regularly scheduled meeting is June 14th, 2016 at 6:00 p.m. at the Stillwater County West Annex located at 431 Quarry Rd, Columbus, Montana.

Kathy Hollar  
Stillwater County Library County Center Steering Committee Secretary