

**DRAFT**  
**COLUMBUS-STILLWATER COUNTY**  
**CITY-COUNTY PLANNING BOARD**

**Meeting Minutes**

**Tuesday, March 22, 2016 at 5:30 p.m.**

**Stillwater County West Annex Planning Department, 431 Quarry Rd**

**Members Present:** Heidi Stadel (President), Dennis Holten, Webb Mandeville, Don Parks, and Kyle Stadel.

**Members Not Present:** Joe Cross, Rod Fink, Shad Kienitz, and a member to be appointed by the Mayor of Columbus.

**Staff Present:** April Limburg and Monica Plecker, CTA Group

**Guests:**

**I. CALL TO ORDER**

Heidi Stadel (President) called the meeting to order at 5:40 p.m.

**A. Public Comments.** No public comments

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest and ex parte communications.

**II. MINUTES**

Don made a motion to approve the minutes of the December 22, 2015 meeting. Dennis seconded; with all in favor, motion carried.

**III. NEW BUSINESS**

**A. New Members**

Kyle was in attendance at the meeting. However, Shad was not able to attend.

**B. Amended February 23, 2016 Meeting.**

The Board had a scheduled meeting on February, 23, 2016 with four board members as seven seats were filled on the Board. After reading the by-laws, the Board processed with the meeting. After the meeting Heidi was contacted by Nancy, the Stillwater County Attorney, instructing her the Board didn't meet the quorum guidelines. (See City-County Planning Office file in the Planning Office for notes from the February 23, 2016 meeting) The Board elected officers proceed with the scheduled meeting. Dennis made a motion to nominated Webb as the President and Joe as the Vice-President. After some discussion in regards to the President and Vice-President Nominations, Don seconded; with all in favor motion carried.

#### **IV. UNFINISHED BUSINESS**

##### **A. Planning Tools.**

Monica updated the Board in regards to meeting with the City Council and the Commissioners. Both the City Council and the Commissioners have approved for her to work on the planning tools regarding the growth policy and the subdivision regulations. The Board discussed the next steps on the process. Monica will be working on a timeline to make sure the planning tools are on track for completion.

#### **V. ADJOURN**

With no more business, Dennis made the motion to adjourn. Heidi seconded; with all in favor motion carried. The meeting was adjourned at 6:00 p.m.

The next regular meeting will be held Tuesday, April 26, 2016 5:30p.m. at the Stillwater County West Annex Conference Room.

April Limburg  
Administrative Support