

**STILLWATER COUNTY LIBRARY COUNTY CENTER STEERING COMMITTEE
MINUTES OF MEETING**

Tuesday, **February 9th**, 2016 at 6:30 p.m.
Stillwater County West Annex
431 Quarry Rd

COMMITTEE MEMBERS PRESENT: Tyrel Hamilton (Chair), Lee Schmelzer (Vice-Chair), Kathy Hollar (Secretary), Kris Good, Della Haverland, Kenneth “Corky” Kem, Jeff Limburg, and Bob VanOosten.

GUEST: Marissa Hauge (Stillwater County Economic Development)

I. CALL TO ORDER: Ty called the meeting to order at 6:30 p.m..

II. MINUTES APPROVAL: Bob made a motion to approve the minutes from the January 28th meeting. Kris seconded; with all in favor, motion carried.

III. UNFINISHED BUSINESS:

A. Review RFQ/RFP. Kris led the discussion on changes to the RFQ.

B. Review Facility Space Needs. Space needs were reviewed by the committee.

IV. NEW BUSINESS:

A. Working Session with Commission about RFQ/RFP Review Committee. It was discussed that there will need to be a review committee to look over the submissions received. We may need to add a Columbus Community Foundation member to the committee as well as a County liaison, preferably Marissa because of her extensive knowledge with this project. Ty will send a follow up email to the Stillwater Commissioners.

V. Set Next Meeting Date March 8, 2016? Lee motioned that there be a special meeting to review the RFQ/RFP, before submitting to paper, on February 25th at 6:30pm. Della seconded; with all in favor, motion carried.

VI. ADJOURN: With no more business to be discussed, Kris motioned to adjourn. Corky seconded; with all in favor, motion carried. The meeting adjourned at 7:45 p.m..

The next regularly scheduled meeting is **February 25th**, 2016 at 6:30 p.m. at the Stillwater County West Annex located at 431 Quarry Rd, Columbus, Montana.

Kathy Hollar
Stillwater County Library County Center Steering Committee Secretary