

**DRAFT**

**JOINT CITY-COUNTY AIRPORT BOARD**

**Minutes of Meeting**

**Monday, February 10, 2020 at 10:00 a.m.**

**Columbus City Hall**

**408 E 1<sup>st</sup> Ave N**

**MEMBERS PRESENT:** Rich Cowger (Chairman), Jay Baum, Mary Kuehn, Dennis Holten, and Doreen Stockdale

**MEMBERS NOT PRESENT:**

**OTHERS:** Gary Woltermann, City of Columbus Mayor

**GUESTS:** Hardin Graham, Heather Mosser and Katie Barry, Morrison-Maierle

**STAFF:** April Limburg

**I. CALL TO ORDER.** Rich called the meeting to order at 10:05 am.

**A. Public Comments.** No public comments.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Jay made the motion to approve the January 13, 2020 meeting minutes as corrected. Dennis seconded; with all in favor motion carried.

**II. NEW BUSINESS:**

**A. Selection of Services.** The Board discussed the process and time frame to select a consulting firm. April was going to looking into the County's procurement policy for selecting consultants and work with Dennis on the process.

**B. Donation Box in Pilot Lounge:** Hardin advised the Board, there is an account set up under the Columbus Airport Events Fund, LLC at the bank. The funds in the donation box and the fly-ins are deposited into the account for maintenance at the pilot lounge, the courtesy car, and other misc. expenses. The Board discussed needing a checks and balances of this account.

**C. Land Acquisition – Grant/Loan Funds.** Heather advised the Board the process can be done via CadX, however the FAA will not fund the process until a buy-sell is in hand. The Board discussed is issues of buying or not buying the land, current hangar spaces, future development, expansion of the runway, revenue generating hangers, and T-hangers. The Board decided to complete the selection of services first and then look into the land acquisition.

**IV. OLD BUSINESS:**

**A. Bylaws.** April advised the Board the bylaws had been reviewed by the County Attorney and were ready to be set to the Council as long as the Board didn't have any changes. Doreen made a recommendation to submit the amended bylaws to the Council for review. Jay seconded; motion carried.

**B. Joint Resolution.** April and Kisha were still working on the resolution. Kisha was fine tuning the fee schedule.

**C. Hangar Leases.** Gary is looking to build a hangar approx. 70x120 in size. The Board discussed the cost, location as well as having him start the paperwork process.

**D. Airport Authority.** Nothing at this time

**E. Memorial Policy.** Nothing at this time

**V. MANAGER'S REPORT:** The beacon is still not working and it currently off. Hardin will send in a notandum concerning the beacon not working properly. When the weather changes, the sensor and lamp will be changed out. Hardin contacted the USDA Dept and Montana Fish, Wildlife, and Parks regarding the geese and how to remove them from the Airport. A form 37 has been filled out and he is waiting on the permit. The Board also discussed talking to the City Council about the remove of the geese as well as local law enforcement services. There is a deer on the Airport as well. Once the weather changes, material will need to be brought in to fill the wholes under the fence in a few spots.

**VI. FINANCE REPORT:** No finance report.

**VII. ITEMS FOR NEXT'S MONTH AGENDA:**

**VIII. ADJOURN MEETING:** Dennis made the motion to adjourn the meeting. Doreen seconded; with all in favor, motion carried. Meeting was adjourned at 11:20 a.m.

The next meeting will be on Monday, *March 9, 2020 at 10:00 a.m.* at City Hall.

April Limburg  
Planning Tech