

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, February 8, 2016 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Mark O'Bryant (Chairman), Dennis Holten, and Willard Moore

MEMBERS NOT PRESENT: Alan Drain (Vice-Chairman) and Mary Keuhn

OTHERS: Dennis Shupak, Stillwater County Commissioner

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Mark O'Bryant (Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Dennis H made the motion to approve the January 11, 2016 meeting minutes. Willard seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Election of Officers: Dennis H nominated Alan a Chairman and Mark as Vice Chairman. Willard seconded; with all in favor motion carried.

B. Resolution 2016-1: Mark read the resolution 2016-1. (See Airport Board File in Planning Office) Willard made a motion to adopt the Resolution 2016-1. Dennis H seconded; with all in favor motion carried.

C. Approval for Environmental Categorical Exclusion (CATEX): Travis of Morrison- Maierle sent an email addressing the CATEX. The Federal Aviation Administration (FAA) requires that any construction performed on airport property identified on the approved Airport Layout Plan (ALP) be reviewed for environmental consequences, whether the project is private (ie. hangar), or public (ie. pavement rehabilitation, etc.). Environmental review can consist of a CATEX, environmental assessment (EA), or environmental impact statement (EIS). The FAA has reviewed this CATEX in advance of Sponsor approval and approves of the content. (See Airport Board File in Planning Office) The Board discussed the email and wanted to make sure the correct diagram of the hangars will be provided. Mark confirmed the correct

hangar layout will be submitted. Dennis made a motion to City Council and the Stillwater Commissioners to approve the CATEX. Willard seconded; with all in favor motion carried.

IV. OLD BUSINESS:

A. Airport Master Plan Update. In the email, Travis also updated the Board on the status of the master plan. (See Airport Board File in Planning Office)

B. Pavement Reconstruction Design Project. The email also addressed MMI (Morrison-Maierle) presented the grant and loan application for construction to the MDT Aeronautics Board. (See Airport Board File in the Planning Office)

V. MANAGER'S REPORT: Hardin didn't have anything to report.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Willard made the motion to adjourn the meeting. Dennis H seconded; with all in favor, motion carried. Meeting was adjourned at 10:30 a.m.

The next meeting will be on Monday, March 14, 2016 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support