

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
DECEMBER 11, 2018**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; Lori Dobitz, Administrative Assistant.

Others Present: Forrest Mandeville, Planning Consultant; Joe Morse, Finance; Sheriff Brophy; Tyrel Hamilton, Commissioner Elect; Ralph Young; Kisha Miller; Bill Pronovost; and Mikaela Koski, Stillwater County News.

Public Comments: Bill Pronovost stated the burn permit system will be shutdown for the next two days due to high wind warnings.

Minutes: Commissioner Davey **MOVED** to approve the minutes for October 9, 16, 23, 30 & November 5, 2018. Commissioner Crago **SECONDED**. Motion passed unanimously.

Claims: Commissioner Crago **MOVED** to approve claims 101445 through 101561 in the amount of \$142,372.77. Commissioner Davey **SECONDED**. Motion passed unanimously.

Recognition: Brooke Weiss – Assistant Librarian – 5 years, Guy Baird – Solid Waste Attendant – 10 years, Commissioner Maureen Davey – 16 years.

Consent Agenda:

1. Weed Board Appointments – Al Nordahl and Bob Kirch reappointed for 4 year terms.
2. City of Columbus – Agreement between the City and County designating Lee Cornell, Justice of the Peace, as City Judge.

File Items:

1. Department Reports: Clerk & Recorder – fees collected for the month ending November 2018 in the amount of \$4645.00.

Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Crago **SECONDED**. Motion passed unanimously.

Regular Business:

1. Planning
 - a. Columbus Airport - Woltermann Memorial – Billing for Airside Pavement and Electrical Rehabilitation Reimbursement No. 13 Package. Commissioner Crago **MOVED** to approve the reimbursement. Commissioner Davey **SECONDED**. Motion passed unanimously.
 - b. Final Plat Approval – Double D Creek Ranch Subdivision. Ralph Young met the ten conditions previously required for approval. Commissioner Crago **MOVED** to approve the subdivision. Commissioner Davey **SECONDED**. Motion passed unanimously.
 - c. Growth Policy – Resolution of Intent to adopt the 2018 Stillwater County Growth Policy with changes. Commissioner Davey proposed the following changes:

amend it to reflect that the planning board did review the growth policy in 2012 and recommended no changes; on page 6-2 that E.D. be changed to Economic Development for clarification purposes, to change “fund sidewalk maintenance” to read “support community funding, maintenance and construction of sidewalks in unincorporated areas” and to add “use current county owned buildings for county business when feasible.” Commissioner Davey **MOVED** to adopt Resolution 2018-29 with the aforementioned amendments. Commissioner Crago **SECONDED**. Motion passed unanimously.

2. MT Department of Public Health and Human Services – Amendment No. 1 to Public Health Contract 19-07-6-11-050-0. Commissioner Crago **MOVED** to approve the amendment. Commissioner Davey **SECONDED**. Motion passed unanimously.

Commissioner Davey thanked Forrest Mandeville, and the County Planning Board for all their efforts; the departments involved, the community involvement, and the input received to make this come together. Commissioner Shupak called for a vote. Motion passed unanimously.

3. Policies

a. DES – AED – Safety Policy. Commissioner Crago **MOVED** to approve the Safety Policy. Commissioner Davey **SECONDED**. Motion passed unanimously.

b. Time Tracking and Preparation of Payroll Policy

c. Training Reimbursement Plan

d. Emergency Evacuation Plan

Commissioner Crago **MOVED** to approve the Time Tracking and Preparation of Payroll policy, Training and Reimbursement Plan and the Emergency Evacuation Plan. Commissioner Davey **SECONDED**. Motion passed unanimously.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:26 AM.

APPROVED BY: /s/
Dennis Shupak, Commissioner Chairman
ATTEST: Heidi L. Stadel, Clerk and Recorder