

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, December 11, 2017 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), Dennis Holten, Mary Kuehn, and Willard Moore

MEMBERS NOT PRESENT: Alan Drain (Chairman)

OTHERS: Mark Crago, Stillwater County Commissioner, Gary Woltermann, City of Columbus Mayor, and Hardin Graham

GUESTS: Katie Barry, Morrison-Maierle

STAFF: April Limburg

I. CALL TO ORDER. Alan called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Dennis made the motion to approve the November 13, 2017 meeting minutes. Mary seconded; with all in favor motion carried.

II. NEW BUSINESS:

A. Reschedule January Meeting. April advised the Board, she will be out of town for the January meeting. Mark made a motion to reschedule the January 8th meeting to January 16th. Dennis seconded; with all in favor motions carried.

B. Reschedule February Meeting. April advised the Board, she will be out of town for the February meeting. The Board will discuss a date at the January meeting.

C. Tim Maro Memorial. Tim Maro's family contact Alan in regards to doing a memorial for Tim. It would be a bronze statue on a granite block to be displayed at the pilot's lounge. A celebration of life will be on July 14th.

IV. OLD BUSINESS:

A. Airfield Pavement and Electrical Rehabilitation Design & Construction.

Katie Barry of Morrison Maierle went over the Board, Travis was updating the cost, materials, and timeline for Phase 3 and the run way along with revising the design project for the FAA. The apron is paved and the tie downs are set except two.

B. MMI and Knife River billing for aforementioned project. There will be a request for reimbursement #4 from Knife River in regards to a change order and to include the paving of the apron.

C. Airport Authority. Nothing at this time.

V. MANAGER'S REPORT: Several deer have been removed from the Airport. Hardin filled several holes over by the swamp. There are several areas around the Airport over by the swamp where the dirt needs to be raised up or the wire needs to be lowered to ensure the deer stay out.

VI. FINANCE REPORT: The Board looked over the finance report from Joe.

VII. ITEMS FOR NEXT'S MONTH AGENDA: Change order and January meeting

VIII. ADJOURN MEETING: Mary made the motion to adjourn the meeting. Dennis seconded; with all in favor, motion carried. Meeting was adjourned at 10:45 a.m.

The next meeting will be on Monday, January 16, 2018 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support