

DRAFT

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, December 12, 2016 at 10:00 a.m.

Stillwater County West Annex Planning Department

431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), Dennis Holten, and Willard Moore

MEMBERS NOT PRESENT: Mary Kuehn

OTHERS: Gary Woltermann, Mayor of Columbus

GUESTS: Brandon Gaurotte, Hardin Graham and Travis Eickman, Morrison Maierle

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Mark made the motion to approve the October 17, 2016 meeting minutes. Willard seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Nothing at this time

IV. OLD BUSINESS:

A. Airport Master Plan Update. Travis Eickman of Morrison-Maierle advised the Board the master plan will be mailed to each member for their review. The Board discussed different options in regards to tie downs and the configuration of them per the FAA requirements. (See Airport Board File in Planning Office)

B. Pavement Reconstruction Design Project. Travis Eickman of Morrison-Maierle advised the Board the FAA was under the understanding all the electrical work to be done for the airport would be done during the pavement rehabilitation. Travis addressed did options with the Board to cover the cost of the electrical work. When the project goes out to bid, the electrical will be addressed as an added alternative. (See Airport Board file in Planning Office). Travis discussed with the Board a time change in regards to completing the project. Travis adjusted the 20 day period to 30 days and 30 days to 40 days to hope to save on cost due to all the work that needs to be finished. Travis submitted a request for reimbursement No. 161256 for the Master

Plan/ALP Update. The amount is for \$3,490.05. The FAA eligible share at 90%. Travis submitted another request for reimbursement No. 161257 in the amount of \$9,979.90 for the airside pavement and electrical rehabilitation. Mark made a recommendation to the Town Council and the Commissioners to pay the reimbursement request. Dennis seconded; with all in favor motion carried. (See Airport Board File in the Planning Office

C. Airport Authority. Nothing new at this time.

V. MANAGER'S REPORT: Hardin has been plowing snow. Gary advised the Board, Chris Fleury contacted him in regards to a 95 Buick, she would like to give to the Airport for another courtesy car. Hardin will call Chris and get the details. The current courtesy car received a tune-up.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Dennis made the motion to adjourn the meeting. Willard seconded; with all in favor, motion carried. Meeting was adjourned at 11:10 a.m.

The next meeting will be on Monday, January 9, 2017 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support