

**STILLWATER COUNTY LIBRARY COUNTY CENTER STEERING COMMITTEE**

**MINUTES OF MEETING**

Tuesday, November 1st, at 6:00 p.m.

Stillwater County West Annex

431 Quarry Rd

**COMMITTEE MEMBERS PRESENT:** Tyrel Hamilton (Chair), Lee Schmelzer (Vice-Chair), Kathy Hollar (Secretary), Della Haverland, Kenneth “Corky” Kem Jeff Limburg and Bob VanOosten.

**COMMITTEE MEMBERS NOT PRESENT:** Kris Good

**GUEST:** Marissa Hauge with Stillwater County Economic Development, NE45 Architects Ron Nemetz, and Jeff Lusin, and Commissioner Dennis Shupak.

**I. CALL TO ORDER:** Ty called the meeting to order at 6:00 p.m. There was no public comment received at this time.

**II. MINUTES APPROVAL:** Bob made a motion to approve the minutes as edited from the October 11th meeting. Jeff seconded; with all in favor, motion carried.

**III. UNFINISHED BUSINESS:**

**A. NE45 - Design and Feasibility Report.** NE45 Ron Nemetz and Jeff Lusin presented the Design and Feasibility report. There was discussion had that we need to have a cost breakdown per project area. It was also said that it would be beneficial to have information prepared for the public meetings that showed in a chart the percent amount of funds expected from volunteers, donations, grants, local government, and taxes.

**B. Public Presentations** This was discussed in New Business.

**IV. NEW BUSINESS:**

**A. Fundraising Services /Capital Campaign Services.** Lee and Marissa presented the information learned after having discussions with Sage Solutions, Beth Markley, Collins Group, and Kevin Johnson all specialists in Capital Campaigns. Jeff made a motion to accept proposals from Sage Solutions and Kevin Johnson. Corky seconded; with all in favor motion passed.

**V. SET NEXT MEETING DATE:** Jeff moved the next meeting to be held would be **November 29th, 2016 at 6:30** at the Stillwater County West Annex located at 431 Quarry Rd, Columbus, Montana. This was to be a special meeting to invite Friends of the Library and the Columbus Community Foundation. Bob seconded the motion, all in favor motion carried.

**VI. ADJOURN:** With no more business to be discussed, Kathy motioned to adjourn. Jeff seconded; with all in favor, motion carried. The meeting adjourned at 7:45

Kathy Hollar

Stillwater County Library County Center Steering Committee Secretary