

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**SPECIAL MEETING
NOVEMBER 5, 2018**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; Lori Dobitz, Administrative Assistant.

Others Present: Mikaela Koski, Stillwater County News.

Pledge to Flag: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Public Comment: Commissioner Davey reminded everyone that the first reading of the Medical Marijuana Ordinance will take place on Wednesday at 10:00 AM at the Pavilion at the Stillwater County Fairgrounds.

Minutes: Commissioner Davey **MOVED** to approve the minutes of September 11, 2018. Commissioner Crago **SECONDED**. Motion passed unanimously.

Consent Agenda: 1. MSU Extension– Service Agreement amendment

File Items: 1. Reports

- a. Clerk & Recorder– Fees collected for month ending October 31, 2018.
- b. MT Dept. of Revenue – Distribution of Oil and Gas Production Tax 2nd Quarter.

Commissioner Crago **MOVED** to approve the consent agenda and place the file items to file. Commissioner Davey **SECONDED**. Motion passed unanimously.

Regular Business: 1. Facilities – Request for Proposal (RFP) - Recommendation for custodial services and agreement. Commissioner Crago stated the Facilities Department county went out for RFP's for custodial services for three county buildings (the west annex, the courthouse, and the pavilion). Jerry Bokma, Facilities

Supervisor, is recommending awarding the bid to Maid in Columbus and enter into an agreement for custodial services. Commissioner Crago **MOVED** to approve the recommendation of the Facilities Supervisor and accept the proposal. Commissioner Davey **SECONDED**. Motion passed unanimously. Commissioner Crago **MOVED** to execute the agreement between Maid in

Columbus and Stillwater County. Commissioner Davey **SECONDED**. Motion passed unanimously.

2. Resolution(s):

a. Finance Department – Commissioner Davey **MOVED** to adopt Resolution 2018-27, a Resolution amending and increasing the Homeland Security Fund Budget by \$121,445. Commissioner Crago **SECONDED**. Motion passed unanimously. Filed in the Clerk & Records Office – Document No. 373847

3. Post-Election Audit Committee - Commissioner Davey **MOVED** to appoint the following 3-persons to serve on the Post-Election Audit Committee:

- a. Sue Geraghty
- b. Rachel Zeigler
- c. Jim Hicks

Commissioner Crago **SECONDED**. Motion passed unanimously.

Meeting Adjourned:

Hearing no further comments, Commissioner Shupak adjourned the meeting at 9:05 AM.