

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING  
OCTOBER 16, 2018**

- Present:** Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; Lori Dobitz, Administrative Assistant.
- Others Present: Rita Westrum, Kerry Schmelzer, Sanitarian; April Limburg, Planning; and Mikaela Koski, Stillwater County News.
- Pledge to Flag:** Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.
- Public Comments:** None heard.
- Minutes:** Commissioner Davey **MOVED** to approve the minutes of August 28, 2018. Commissioner Crago **SECONDED**. Motion passed unanimously.
- Consent Agenda:**
1. Board Appointments
    - a. Solid Waste Board – appointment of Natasha Sailer term to expire April 2022
    - b. Health Board – appointment of Natasha Sailer term to expire April 2022
- File Items:**
1. Department Reports–Fees collected
    - a. Sheriff’s Office – Quarter and Monthly report ending September 2018 totaled \$650.
- Commissioner Crago **MOVED** to approve the consent agenda and place the file items to file. Commissioner Davey **SECONDED**. Motion passed unanimously.
- Regular Business:**
1. Environmental Health – Resolution to Establish Septic System Permitting Fees.  
Commissioner Davey stated a public hearing was held and comments were received. Commissioner Davey **MOVED** to adopt **Resolution 2018-21** establishing septic system permitting fees. Commissioner Crago **SECONDED**.

Discussion: Kerry Schmelzer, Sanitarian, summarized the fee process and the certificate of subdivision approval (COSA) for permitting.

Vote: Commissioner Shupak called for a vote. Motion passed unanimously.

2. Facilities – EPA Brownfields Grant – Master Service Agreement for clean-up of Old Hospital. Commissioner Davey said the county applied for the grant and was awarded funding. Commissioner Davey **MOVED** to approve the Master Service Agreement for the clean-up. Commissioner Crago **SECONDED**. Motion passed unanimously.
3. Planning –
  - a. Columbus Airport – Commissioner Crago **MOVED** to approve the Capital Improvement Plan 2019-2025. Commissioner Davey **SECONDED**. Motion passed unanimously.
  - b. Growth Policy – Commissioner Davey stated the proposed growth policy is quite lengthy and would like more time to review it. Commissioner Davey **MOVED** to postpone the approval of the Resolution of Intent to adopt new Growth Policy. Commissioner Crago **SECONDED**. Motion passed unanimously.
4. Extension Office – FCS 4-H Agent update – Commissioner Davey reported an update from Lee Schmelzer was received that stated MSU is posting and adverting a job announcement to fill the agent vacancy. (Note for Record)

**Meeting Adjourned:** Hearing no further comments, Commissioner Shupak adjourned the meeting at 9:10 AM.