

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**REGULAR MEETING
OCTOBER 2, 2018**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members.

Others Present: Mark Schreiner, Road Superintendent; Randy Werdal, Road Foreman; Joe Morse, Finance Specialist; Jerry Friend, Treasurer; Josh Harris and Matt Eaton RDO Equipment; Kraig Pester, Tractor and Equipment; and Mikaela Koski, Stillwater County News.

Pledge to Flag: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Public Comments: Commissioner Davey said Soil Moisture Education Workshops will take place at the Stillwater County Fairgrounds on Friday, November 9, 2018. She said all farmers, ranchers, producers, extension agents, managers from county, state and federal agencies, and everyone interested in soil management.

Bid Openings: Road & Bridge Department

1. Bid Opening No. 1 – County Equipment for sale by sealed bidding process – open bids for used Asphalt Zipper w/trailer. No sealed bids received.

2. Bid Opening No. 2 – County seeking a five-year lease for eight (8) new motor graders with warranties and repurchase option. Joe Morse, Finance Specialist, opened the two sealed bids received as follows:

| <u>Company</u> | <u>Bid</u> |
|-----------------------|----------------|
| Tractor and Equipment | \$2,543,200.00 |
| RDO Equipment | \$2,631,500.00 |

Commissioner Crago **MOVED** to take all bids under advisement. Commissioner Davey **SECONDED**. Motion passed unanimously.

Claims: Commissioner Crago **MOVED** to approve Claim Checks 10109-101125 in the amount of \$1,889,451.31. Commissioner Davey **SECONDED**. Motion passed unanimously.

Minutes: none presented.

Consent Agenda: Clerk & Recorder – Purchase request for large format (plat) printer in the amount of \$11,850.

File Items: Department Report – Treasurer’s Office – Cash and Investments for August 31, 2018 totaled \$36,614,231.58.

Commissioner Davey **MOVED** to approve the Consent Agenda and place the file items to file. Commissioner Crago **SECONDED**. Motion passed unanimously.

Regular Business: 1. Custodial Services - Notice to seek proposals for custodial services for the Courthouse, Pavilion, and West Annex. Commissioner Crago explained that currently an expired contract is on file for custodial services and a notice to go out to bid is needed to get one in place. The notice will solicit proposals for a period of one-year Crago said. Commissioner Crago **MOVED** to seek custodial services as stated. Commissioner Davey **SECONDED**. Motion passed unanimously.

Meeting Recessed: Hearing no further business, Commissioner Shupak recessed the meeting at 9:12 AM until 9:30 AM for the public hearing.

**PUBLIC HEARING
OCTOBER 2, 2018 -- 9:30 AM
SEPTIC SYSTEM PERMITTING**

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members.
Others Present: Mikaela Koski, Stillwater County News.

Open Hearing: Commissioner Crago opened the public hearing and said the Commissioners will consider establishing Septic System Permitting Fees for Environmental Health Department as recommended by the County Board of Health. The purpose of the hearing is to receive comments regarding the proposed fees. A breakdown of the proposed fees were made available for the public on the website and at the Environmental Health Department for comments.

Background: Commissioner Davey gave a brief background on the proposed fees. She stated that prior to the former Sanitarian leaving her position there was discussion at the Health Board Meetings regarding updating the septic system permitting fees. She stated our neighboring county of Carbon has recently updated their fees and the Health Board looked at Carbon's as a sample. She stated our contract sanitarian and the health board made a recommendation to the Commissioners to establish fees for the Septic System Permitting Process.

Written Comments: Commissioner Crago stated at this time there are no letters in support or against the proposed fees.

Proponents: Commissioner Crago called for proponents. None heard.

Opponents: Commissioner Crago called for opponents. None heard.

Hearing Closed: Hearing no further comments, Commissioner Crago **MOVED** to close this portion of the hearing and accept written comments until October 16, 2018, at 8:30 AM, with a decision to be made during agenda meeting on October 16, 2018 at 9:00 AM. Commissioner Davey **SECONDED**. Motion passed unanimously.

Hearing Closed at 9:30 AM

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