

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, October 17, 2016 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), Dennis Holten, and Willard Moore

MEMBERS NOT PRESENT: Mary Kuehn

OTHERS: Gary Woltermann, Mayor of Columbus

GUESTS: Hardin Graham and Travis Eickman, Morrison Maierle

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Willard made the motion to approve the September 12, 2016 meeting minutes. Mark seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. MDT Grant Application: Travis Eickman of Morrison-Maierle advised the Board he is currently working on completing the design of the pavement reconstruction project, which is schedule to start construction in 2017. Travis brought before the Board a draft MDT Aeronautics Grant & Loan Application for the Columbus Airport. This application is being brought forward as the FAA has announced there may be funding available for the construction of the pavement reconstruction at the airport in 2017. This application is non-binding, but is due November 15, 2016 in order to be considered at the MDT Aeronautics Board meeting in February. Travis went over with the Board the estimated cost, sponsor share, applying for a grant cost, and applying for a loan cost. Once approved either April or Joe can access the draft grant application on-line and sign the document electronically. (See Airport Board File in Planning Office) Mark made a recommendation to the Stillwater County Commissioners and the City Council to apply to the grant and loan application. Willard seconded; with all in favor motion carried.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Travis Eickman of Morrison-Maierle advised the Board the master plan would be finished by the end of the year. Travis would like to present the plan to the Stillwater County Commissioners and the City Council sometime in December.

B. Pavement Reconstruction Design Project. Travis Eickman of Morrison-Maierle advised the Board the three phases of the rehabilitation of the pavement along with a time frame for each phase. (See Airport Board File in Planning Office) The Board discussed installing signage to eliminate people driving on the taxiway area and between the hangars.

V. MANAGER'S REPORT: Hardin advised the Board the east hangars will be receive power. NWE will be asking for an easement to supply the power. The State would like the airport to repair or install a new beacon. The Board discussed with Travis the options in regards to a beacon. With the pavement of the airport being reported as poor from the State, Hardin has received several calls from concern pilots flying in and out of the airport. The east gate is not working properly as he didn't think it was programed correctly.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA: The Board requested to keep the pavement reconstruction design project, the master plan update, and the airport authority on the agenda for the November meeting.

VIII. ADJOURN MEETING: Dennis made the motion to adjourn the meeting. Willard seconded; with all in favor, motion carried. Meeting was adjourned at 11:05 a.m.

The next meeting will be on Monday, November 14, 2016 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support