

**COLUMBUS-STILLWATER COUNTY  
CITY-COUNTY PLANNING BOARD**

**Meeting Minutes**

**Tuesday, October 25, 2016 at 5:30 p.m.**

**Stillwater County West Annex Planning Department, 431 Quarry Rd**

**Members Present:** Webb Mandeville (President), Joe Cross (Vice-President), Bob Hemphill, Dennis Holten, Shad Kienitz, Don Parks and Heidi Stadel

**Members Not Present:** Rod Fink and Kyle Stadel

**Staff Present:** April Limburg and Monica Plecker, CTA Group

**Guests:**

**I. CALL TO ORDER**

Webb Mandeville (President) called the meeting to order at 5:35 p.m.

**A. Public Comments.** No public comments

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest and ex parte communications.

**II. MINUTES**

Dennis made a motion to approve the minutes of the September 29, 2016 meeting with a few spelling corrections. Joe seconded; with all in favor, motion carried.

**III. NEW BUSINESS**

**A. Subdivision Regulations – Design and Improvement Standards.** Monica gave a brief background to the reason behind revising the subdivision regulations. The three main focuses in this section were the overall design standards, off-site improvements, and fire and water supply requirements. Monica discussed what the amendment process entailed. Monica went over the changes with the Board and addressed a few questions they had relating to traffic impact studies, fire fees, and liability issues. (See City-County Planning Board File in Planning Office)

**IV. UNFINISHED BUSINESS**

**A. Zone Ordinance Update.** Dennis advised the Board the committee had met. They are working to clarify a few things. An update will be giving at the next meeting.

**V. ADJOURN**

With no more business, Joe made the motion to adjourn. Shad seconded; with all in favor motion carried. The meeting was adjourned at 6:30p.m.

The next regular meeting will be held Tuesday, November 22, 2016 5:30p.m. at the Stillwater County West Annex Conference Room.

April Limburg  
Administrative Support