

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, October 19, 2015 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Mark O'Bryant (Chairman), Alan Drain (Vice-Chairman), Dennis Holten, and Willard Moore

MEMBERS NOT PRESENT: Mary Keuhn,

OTHERS: Dennis Shupak, Stillwater County Commissioner

GUESTS: Hardin Graham

STAFF: April Limburg.

I. CALL TO ORDER. Mark O'Bryant (Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Alan made the motion to approve the September 14, 2015 meeting minutes with a correction of a date. Dennis H seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Boundary Survey. Travis Eickman of Morrison-Maierle emailed the Board a survey estimate and scope of work to redo the boundary lines at the Airport. The Board discussed the survey would be needed when if an Airport Authority was created but not at this time. (See Airport Board File in Planning Office)

IV. OLD BUSINESS:

A. Airport Master Plan Update. Travis emailed the Board he received comments back from the FAA and the comments have been addressed and are waiting to receive any additional comments from the FAA. (See Airport Board File in the Planning Office)

B. Pavement Reconstruction Design Project. Travis also emailed the Board the topo survey has been complete. A tentative scheduled to beginning coring will be the end of October to the first part of November. (See Airport Board File in the Planning Office)

C. Compliance Report. Mark updated the Board, he sent an emailed to Joe Nye in regards to the concerns of the Airport and hasn't heard anything back yet.

V. MANAGER'S REPORT: Hardin reported everything at the Airport was been winterized along with the sprinkler system in the Pilot's Lounge. He also reported the east gate isn't working properly and will make some calls to get it fixed. The snow plow needs to be serviced, which he will looking into getting that done.

VI. FINANCE REPORT: The Board looked over the finance report.

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Alan made the motion to adjourn the meeting. Dennis seconded; with all in favor, motion carried. Meeting was adjourned at 10:36 a.m.

The next meeting will be on Monday, November 9, 2015 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support