

# JOINT CITY-COUNTY AIRPORT BOARD

## Minutes of Meeting

Monday, January 16, 2018 at 10:00 a.m.

Stillwater County West Annex Planning Department  
431 Quarry Rd

**MEMBERS PRESENT:** Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), and Mary Kuehn,

**MEMBERS NOT PRESENT:** Dennis Holten and vacant position to be filled by BOCC

**OTHERS:** Mark Crago, Stillwater County Commissioner, Gary Woltermann, City of Columbus Mayor, and Hardin Graham

**GUESTS:** Travis Eickman, Morrison-Maierle and Katie Barry, Morrison-Maierle

**STAFF:** April Limburg

**I. CALL TO ORDER.** Alan called the meeting to order at 10:00 am.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest or ex parte communications at this time.

**II. MINUTES APPROVAL.** Mary made the motion to approve the December 11, 2017 meeting minutes. Mark seconded; with all in favor motion carried.

**II. NEW BUSINESS:**

**A. Election of Officers.** Alan made a motion to nominate Mark as Chairman. Mary seconded; with all in favor motion carried. Mark made a motion to nominate Alan as Vice Chairman. Mary seconded; with all in favor motion carried.

**B. Resolution 2018-1.** April explained the resolution 2018-1 to the Board. (See Airport Board file in Planning Office) Mark made a motion to adopt the Resolution 2018-1. Mary seconded; with all in favor motion carried.

**C. Reschedule February Meeting.** April discussed the reason to reschedule the February meeting. The Board discussed several options. Mark made a motion to cancel the February meeting unless new business needs attention before the March meeting. Mary seconded; with all in favor motion carried.

**D. Tie Downs.** Hardin along with the Board discussed adding additional tie downs inside existing tie downs. Travis discussed with the Board concerns with putting more holes in

the apron or adding a cable system to avoid the additional holes along with several other options. Mark made a motion to have Morrison-Maierle facilitate the additional tie downs via a change order and funds. Mary seconded; with all in favor motion carried.

**IV. OLD BUSINESS:**

**A. Airfield Pavement and Electrical Rehabilitation Design & Construction.**

Travis Eickman of Morrison Maierle went over with the Board updates in cost, material, and a rough timeline for the construction project. Travis also submitted an invoice for the amount of \$9,260.84 for engineering effort associated with construction administrative items, and an invoice for the amount of \$157,925.84 for Knife Rivers periodic cost estimate No. 4 for construction of Phase 1 along with a change order No. 3. Mary made a recommendation to the City Council and the Stillwater County Commissioners to approve the request for reimbursement. Mark seconded; with all in favor motion carried. (See Airport Board File in Planning Office)

**B. Airport Authority.** Nothing at this time.

**V. MANAGER'S REPORT:** Hardin reported snow had been plowed and there hasn't been any deer lately.

**VI. FINANCE REPORT:** No report at this time.

**VII. ITEMS FOR NEXT'S MONTH AGENDA:** Drones

**VIII. ADJOURN MEETING:** Mary made the motion to adjourn the meeting. Mark seconded; with all in favor, motion carried. Meeting was adjourned at 11:05 a.m.

The next meeting will be on Monday, March 12, 2018 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg  
Administrative Support