

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, January 9, 2017 at 10:00 a.m.

Stillwater County West Annex Planning Department
431 Quarry Rd

MEMBERS PRESENT: Alan Drain (Chairman), Mark O'Bryant (Vice-Chairman), and Willard Moore

MEMBERS NOT PRESENT: Dennis Holten and Mary Kuehn

OTHERS: Gary Woltermann, Mayor of Columbus and Mark Crago, Stillwater County Commissioner

GUESTS: Travis Eickman, Morrison Maierle and Katie Berry, Morrison Maierle

STAFF: April Limburg.

I. CALL TO ORDER. Alan Drain (Chairman) called the meeting to order at 10:00 am.

A. Public Comments. No public comments at this time.

B. Disclosures of Conflicts of Interest and Ex Parte Communications. No conflicts of interest or ex parte communications at this time.

II. MINUTES APPROVAL. Willard made the motion to approve the December 12, 2016 meeting minutes with a spelling correction. Mark O seconded; with all in favor motion carried.

III. NEW BUSINESS:

A. Election of Officers. Willard made a motion to keep Alan as the Chairman and Mark O as the Vice-Chairman, Mark seconded; with all in favor motion carried.

B. Resolution 2017-1. April explained the resolution 2017-1 to the Board. (See Airport Board file in Planning Office) Mark O made a motion to adopt the Resolution 2017-1. Willard seconded; with all in favor motion carried.

IV. OLD BUSINESS:

A. Airport Master Plan Update. Travis Eickman of Morrison-Maierle introduced Katie Berry of Morrison-Maierle, she will be working with Travis as she is located out of the Billings office. Travis discussed with the Board the master plan he mailed to everyone. Travis and the Board also discussed setting up meetings with the City Council and the BOCC to present the master plan and the airport layout plan. April will be coordinating the meetings.

B. Pavement Reconstruction Design Project. Travis Eickman of Morrison-Maierle advised the Board the MDT Grant and Loan Meeting will be January 19, 2017 around 8:30 am.

Travis discussed the process to the Board and would like members of the Board or the sponsor to attend if possible.. Travis submitted a request for reimbursement No. 170009 for the design of the airside pavement rehabilitation and airfield electrical rehabilitation project. The amount is for \$27,013.73. The FAA eligible share at 90%. Mark O made a recommendation to the Town Council and the Commissioners to pay the reimbursement request. Willard seconded; with all in favor motion carried. (See Airport Board File in the Planning Office)

C. Airport Authority. The attorney that was hired, advised this clients he need more information and requested a list of attorneys who have worked with airport authorities. Hardin was going to make some phone calls.

V. MANAGER'S REPORT: Hardin has been plowing snow. The Board discussed moving the memorial rock from its current location to the light pole outside of the pilots lounge or removing the plaque on the rock and then remove the rock completely. The Board decided to move the rock to the pilots lounge.

VI. FINANCE REPORT: No finance report at this time

VII. ITEMS FOR NEXT'S MONTH AGENDA:

VIII. ADJOURN MEETING: Willard made the motion to adjourn the meeting. Mark O seconded; with all in favor, motion carried. Meeting was adjourned at 10:50 a.m.

The next meeting will be on Monday, February 13, 2017 at 10:00 a.m. in the Stillwater County West Annex, located at 431 Quarry Rd.

April Limburg
Administrative Support