

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

**SPECIAL MEETING  
SEPTEMBER 13, 2018**

- Present:** Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members.
- Others Present: Marissa Hauge, Economic Director; Joe Morse, Finance Specialist; Beth Famiglietti, WWC; Jerry Bokma Facilities; Tyrel Hamilton, Commissioner Candidate; Jim Movius; and Marlo Pronovost, Stillwater County News.
- Pledge to Flag:** Commissioner Shupak opened the special meeting at 10:00 am with the pledge to the flag.
- Public Comments:** None heard.
- Old Hospital Building:** Marissa Hauge explained that the Request for Proposals (RFP) that went out is for clean-up, planning and engineering oversight of the former community hospital. She said because we are not able to oversee ourselves in this clean-up project, as an EPA requirement, we have to hire a contractor. She said two companies submitted RFP's for consideration, Weston Solutions, Inc, Helena, MT; and WWC Engineering, Billings, MT. She explained the next steps for the commission is to go into contract with whomever is selected today; through that process they will be preparing the bidding documents for the contractors to conduct the clean-up. Following that, we would advertise and secure a contractor for the clean-up. That is what the commission will be doing today is selecting a firm to oversee the county, she said, which is a requirement with this grant. She believes the next 2 months is an appropriate estimate to accomplish that. Commissioner Crago expressed his concern after reading the grant documents, that the grant funding would not cover this portion of the project. Marissa explained that this portion of the process is covered by the EPA Clean-up Grant. She said the only thing the county would have to cover is the cost of the advertising. These documents have to be prepared as required by the grant according to Hauge, and she confirmed that it is covered by the grant funding. Commissioner Davey stated she is

satisfied with Marissa's explanation and reassurance that this portion of the process is indeed covered by the EPA Grant. Commissioner Crago stated his concern is the way the grant identifies the funds needed is based off of Weston's report which never identifies planning and oversight as part of the cost. He said he is not debating whether it needs to be cleaned up or debating whether there needs to be a plan, his concern is if the county is going to be on the hook for \$100,000 or \$110,000 and any other overages. He said the numbers are based on a report that doesn't reference planning and oversight and only reference clean-up. Hauge stated that is part of the clean-up and it is explained in there that they have to meet the requirements of the EPA Grant and these documents are requirements of the grant.

Commissioner Davey **MOVED** to conditionally approve awarding the RFP to WWC Engineering with the condition that the bidding process and planning is covered under the EPA Grant funding. Commissioner Crago **SECONDED** for discussion.

**Further Discussion:** Commissioner Crago would like answers to his questions regarding the bidding process funding.

**Vote:** Commissioner Shupak called for a vote. Commissioners Davey and Shupak voted in favor. Commissioner Crago voted opposed. Motion passed. Commissioner Crago stated for the record that he feels there is information missing and he is not against the abatement and clean-up.

**Meeting Adjourned:** Hearing no further business, Commissioner Shupak adjourned the meeting at 10:22 AM

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