

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

REGULAR MEETING

SEPTEMBER 4, 2018

- Present:** Commissioners Dennis Shupak, Chair; Maureen Davey, Member; and Lori Dobitz, Administrative Assistant.
- Others Present: Mark Schreiner, Road Superintendent; Nancy Rohde, County Attorney; Joe Morse, Finance Specialist; Carol Arkell, Fire Warden; Lee Cornell, Justice of Peace; Scott Waltner, solid Waste Supervisor; Chip Kem, Undersheriff; Jerry Friend, Treasurer; and Mikaela Koski, Stillwater County News.
- Pledge to Flag:** Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.
- Public Comments:** none heard.
- Minutes:** none presented.
- Special Issues:** 2018 Fire Season – Carol Arkell reported that the fire chiefs that responded to her inquiry and would like to remain in Stage I Fire Restrictions at this time. Her recommendation to the Commission is to remain in the restrictions and keep the burn permit shut down at this time. The Commission concurs.
- Regular Business:** 1. Budget Resolution: A Resolution approving the Final Budget for FY 2018-2016. Commissioner Davey read the proposed resolution to the group. Joe Morse, Finance, said currently there are two vacancies for coroners that were not budgeted

for. He said the total would be about \$2,000 and at this point in the budget process, he feels it can be worked into the existing budget. He said it would be at least until December before those positions could get certified when we would start paying for those positions. At this time, he doesn't feel any changes to the budget are needed. Commissioner Davey read the budget resolution for consideration. Commissioner Davey **MOVED** to adopt **Resolution 2018-16** approving the final budget. Commissioner Crago **SECONDED**. Commissioner Davey thanked the Department Heads and Joe Morse, Finance Specialist for all their due diligence in preparing their budgets. Motion passed unanimously. Filed with the Clerk & Recorder – Document No.373349.

2. Levies Fixed Resolution – A Resolution Fixing the Levies for Fiscal Year 2018-2019. Commissioner Crago read the proposed resolution to the group. Commissioner Crago **MOVED** to adopt **Resolution 2018-17**. Commissioner Davey **SECONDED**. Motion passed unanimously. Filed with the Clerk & Recorder - Document No. 373350.

3. Setting Salaries Resolution – A Resolution setting the salaries/wages for county personnel for FY 2018-2019. Commissioner Davey read the proposed resolution for the group. Commissioner Davey **MOVED** to adopt **Resolution 2018-18**, setting the salaries for personnel for FY 2018-2019. Commissioner Crago **SECONDED**. Commissioner Davey thanked all involved in the process. She acknowledged the dedication by all the employees and the good services they give our citizens. Commissioner Shupak called for a vote. Motion passed unanimously. Filed with the Clerk & Recorder - Document No. 373352.

4. Solid Waste Resolution - Policy 8.00

a. Rate Schedule/Commercial Rate Schedule – The Commissioners received three additional letters - two of which were from residents that are not in favor of the new fees proposed for personal yard debris. The third letter was from former Commissioner Blattie who responded to an inquiry as to the legality of the proposed

fees. He explained that the state statutes allow for the Solid Waste Board to adopt fees that were questioned during the public hearing. It was noted that the biggest discussion during the public hearing was on personnel yard debris.

Commissioner Davey said two resolutions are in front of the commission for consideration. Resolution 2018-19 (draft number one) - addressed the concerns brought up at the public hearing and eliminated the new proposed fees for personnel debris and mattresses and box springs, etc.; however, leaving fees for pallets; and Resolution 2018-19 (draft number two) - lists fees proposed and recommended by the Solid Waste Board.

Commissioner Davey **MOVED** to **Resolution 2018-19** (draft number one) amending Solid Waste Board Policy 8.00. Commissioner Crago **SECONDED**.

Discussion: There was a discussion regarding cubic feet and cubic yards, and it was clarified cubic yards is the unit of measurement for pick-up and truck loads. Commissioner Crago said he is willing to go with these changes because something needs to happen to help with the shortfall, but he also agreed with the Solid Waste Board recommendations. He said those that use the service more should pay for it. He said mattresses, box springs, sofas, etc., don't get thrown away on a regular basis and those items take up a large volume of space. Commissioner Crago said he is willing to adopt the Resolution as a starting point and maybe Solid Waste next year can look at the assessment and revisit the issue if needed. A discussion was raised regarding composting and Scott Waltner confirmed it would be cost prohibitive.

Vote: Commissioner Shupak called for a vote. Motion carried unanimously. Filed in the Clerk and Records Office – Document No. 373351.

5. County Attorney - Victim Witness Program

a. Board of Crime Control – Grant Award – duration of agreement July 2018 through June 2019. Commissioner Davey stated the commission received the grant award from the County Attorney's Office. Commissioner Davey stated there was some confusion because the award document was already signed. She stated in the past

the award documents are executed during Commissioners agendas. Commissioner Davey **MOVED** to approve the Board of Crime Control Grant Award. Commissioner Crago **SECONDED**. Motion passed unanimously.

b. Office Lease Agreement – (Advocate Office) – Robert and LaNita Maurer Lease effective until June 30, 2019. Commissioner Davey **MOVED** to approve the agreement. Commissioner Crago **SECONDED**. Motion passed unanimously.

6. Disaster and Emergency Services (DES)

a. Pre-Disaster Mitigation Plan – Letter requesting Stillwater County to join nine (9) counties in the Eastern District on a multi-jurisdictional grant application. Commissioner Davey **MOVED** to approve the request. Commissioner Crago **SECONDED**. Motion passed unanimously.

b. EMPG Grant Award – Obligating Document Award for Emergency Management Performance Grant. Commissioner Crago **MOVED** to approve the EMPG Grant Award. Commissioner Davey **SECONDED**. Motion passed unanimously.

7. MSU Extension Services Agreement – FY 2019 Agents Salaries. Commissioner Crago stated this coincides with the budget agreement that states the county’s share of salary for our two extension agents as well as the approval of their operating budget in the Extension Office. Commissioner Crago **MOVED** to approve the MSU Extension Services Agreement. Commissioner Davey **SECONDED**. Motion passed unanimously.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:32 AM.