

**STILLWATER COUNTY PLANNING BOARD  
MINUTES OF MEETING**

Wednesday, September 4, 2019 at 7:00 p.m.  
Stillwater County Pavilion  
328 E 5<sup>th</sup> Ave N  
Columbus, MT

**BOARD MEMBERS PRESENT:** Curtis Jacobs (President), Jerry Edwards (Vice-President), Gary Enstrom, Bob VanOosten, Ray Karls, Carolyn Hutson, Karen Heyneman, Dan Sayer, and Rita Westrum

**BOARD MEMBERS NOT PRESENT:**

**STAFF:** Forrest Mandeville, Contracted Planner and April Limburg

**OTHERS:** See sign in sheet in Planning Office

**I. CALL TO ORDER.** Curtis Jacobs (President) called the meeting to order at 7:05 p.m.

**A. Public Comments.** Nothing at this time

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** Carolyn advised the Board, she contacted Jim Halverson after the June meeting for educational reasons to get a better understanding of the Oil and Gas Industry. There was also several comments and concerns over the rules and orders of Robert's Rule. Forrest and the Board went over the bylaws as the Board is governed by them. (See recording in Planning Office for more details)

**II. MINUTES:**

**A. August 7, 2019 Minutes:** Gary made a motion to approve the August 7, 2019 meeting minutes. Jerry seconded; motion carried.

**III. NEW BUSINESS:**

**A.** Nothing at this time.

**IV. OLD BUSINESS.**

**A. County Wide Zoning.** Forrest let the Board know there was a response in there packets concerning a request for the County Attorney's opinion. Jim Halverson from the Montana Oil and Gas discussed with the Board how the Oil and Gas Board works and the policies and procedures that are used. The also went over the process and overview vertical and horizontal drilling, the permit protesting process, the protest numbers, notice requirements, responsibilities, and the permit checklist. (See Planning Office for handout) He also addressed questions from the Board concerning cost of drilling wells, testing requirements for baseline

standards, spills, radioactive material, and the process of a developer coming to a private owner, mineral rights, and land owner negotiation options. Sean O'Callaghan, Planning Director of Gallatin County discussed via the phone the 22 zoning districts of Gallatin County consisting of 15 Part 1 and 7 Part 2. He also discussed the conditional use permit in which was established. However, there hasn't been any applications submitted since the process was up in place. The Board discussed the time frame of the districts, who administers the districts, and how the process of the districts created and managed. The Board discussed having a representative from DEQ to speak. Forrest advised the Board of the next steps that could be taken in this process. Curt opened the meeting for public comment. After some time, Curt closed the public comment period. Forrest defined the emergency zoning process in more depth. The Board discussed the possible representation from DEQ, creating a working committee, goals and objectives, and the procedures of creating a working committee. The Board also discussed learning more about what the other counties are doing regarding part 1 and part 2 zoning when it comes to oil and gas. Gary made a motion to invite a representative from the air and water division to the next meeting and direct staff to do a survey of counties directly concentrating on oil and gas. Bob seconded; motion carried. (See Planning Office for documents and recording)

**V. ADJOURN:** Karen made a motion to adjourn the meeting at 10:21 pm. Karl seconded, motion carried.

The next meeting will be on Wednesday, October 2, 2019, at 7:00 p.m. in the Stillwater County Pavilion located at 328 E 5<sup>th</sup> Ave N

April Limburg  
Planning Tech