

**STILLWATER COUNTY
COMMISSIONER MINUTES**

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

REGULAR MEETING

AUGUST 7, 2018

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.

Others Present: Jerry Friend, Treasurer; Christy Foster, Engineering West; Forrest Mandeville, Contract Planner; Lee Cornell, Justice of Peace; Carol Arkell, Fire Warden; Coralee Hicks, and Mikaela Koski, Stillwater County News.

Pledge to Flag: Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.

Public Comments: Commissioner Davey commented on the following:

1. She said she received an invitation from the Dress for Success organization in Billings and they will be meeting at the Evangelical Church on August 14, 2018, from 12 noon until 1:00 PM – Empowering Women to Achieve Economic Independence.
2. Commissioner Davey also announced that the auditors were in the county last week to close out the books for the year-end. They will return after the first of the year to conduct a complete annual audit.

Special Issues: 2018 Fire Season – Carol Arkell, Fire Warden, addressed the Commission and stated the Billings Area Fire Group met on Monday. She stated Yellowstone County will be entering into Stage I Fire Restrictions. Her recommendation is to shut down the burn permit system from Thursday through the week-end. She said it will help with human caused fires.

She said the weather outlook is dry lightning for Thursday evening. Commissioner Davey state harvesting is taking place and asked that farmers and it is encouraged to have fire extinguishers operating and have a water truck close during combining. She said most farmers are proactive during the dry season.

File Items:

Reports

- a. Justice Court – Fees collected in the amount of \$19,909.00 for July 2018.
- b. Treasurer – Cash and Investments totaled \$39,375,814.99 for May 2018.
- c. Clerk & Recorder - Fees collected in the amount of \$6,212.82 for July 2018.
- d. MT Dept. of Revenue - Oil and Natural Gas Distribution – 1st Qtr \$1,108.16 towards county government.

Commissioner Davey **MOVED** to place the file items to file.
Commissioner Crago **SECONDED**. Motion passed unanimously.

Regular Business:

1. Boards – Tax Appeal Secretary Appointment – Commissioner Crago **MOVED** to appoint Patricia Reiter as Secretary to the Tax Appeal Board to fill the vacancy created by the retirement of the previous secretary. Commissioner Davey **SECONDED**. Motion passed unanimously.
2. Columbus Airport – Woltermann Memorial
 - a. Grant Amendment Request to FAA
 - b. Non-Primary Entitlement Transfer Documents

Commissioner Crago said the grant amendment adds \$157, 051 to FAA grant to cover costs for necessary changes to the project due to soil quality. Crago also stated the entitlement documents is a transfer of \$20,000 of FAA entitlements from Turner Airport in Blaine County to the Columbus Airport. Commissioner Crago **MOVED** to approve the Grant Amendment Request and the Non-Primary Entitlement Transfer Documents. Commissioner Davey **SECONDED**. Motion passed unanimously.

3. Planning Department – Mountain Range RV Park Expansion Plan

Forrest Mandeville, Contract Planner presented the final expansion plan for the Mountain Range RV Park located north of Columbus off the I-90 exit 408. Christy Foster, Engineering West, is representing MT Marion Enterprises, Inc., developer. The existing RV Park contains 42 spaces and this subdivision will add an additional 31 spaces. The legal description is Tract 1 COS 370976, located in Section 22, T23S, R20E, Stillwater County, MT. He said the Commissioners approved the preliminary plan on May 16, 2017, subject to twelve conditions of approval. Mandeville said the conditions have been met and he recommends approval of the final plan application. He stated that condition number 12 gives access for the ditch rider to maintain the ditch.

Commissioner Davey **MOVED** to approve the final plan of the Mountain Range RV Park as recommended by the Contract Planner. Commissioner Crago **SECONDED**. Commissioner Davey stated it is a good expansion of a small business and is a well thought of addition not only to Columbus, but to the whole county. Motion passed unanimously.

Meeting Recessed: Commissioner Shupak recessed the meeting at 9:13 AM until 9:30 for a public hearing.

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PUBLIC HEARING
PRELIMINARY BUDGET FY 2018-2019
AUGUST 7, 2018 – 9:30 AM

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.

Others Present: April Limburg, Planning; Lee Cornell, Justice Court; Joe Morse, Finance Specialist; Melissa Ranstrom, District Court; Scott Waltner, Solid Waste Supervisor; Chip Kem, Undersheriff; Nancy Rohde, County Attorney; Alan Rohde, Citizen, and Mikaela Koski, Stillwater County News.

Open Hearing: Commissioner Shupak opened the Public Hearing and made introductions. He stated the reason for the hearing is for any taxpayer or resident to appear before the board and be heard for or against any part of the preliminary budget FY 2018-2019.

Commissioner Shupak stated the Preliminary Budget has been made available for review in the Clerk and Records Office and the Finance Office for the past two weeks. County personnel are present for any persons that may have any questions. The Commissioners met with each Elected Official and Department Head and each line of the budget was reviewed.

Commissioner Shupak asked if there are any questions. None Heard.

Hearing Closed: Commissioner Shupak stated the commission will accept written comments until Monday, September 3, 2018. Final approval and adoption will be made on Tuesday, September 4, 2018, at 9:00, during the regular agenda meeting. This portion of the hearing was **closed at 9:33 AM**.

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