

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING  
July 30, 2019**

**Present:** Commissioners Mark Crago, Chair; Dennis Shupak, Tyrel Hamilton, Members; Heidi L. Stadel, Clerk & Recorder.

Others Present: Carol Arkell, DES/GIS; Joe Morse, Finance & HR; Marlo Pronovost, Stillwater County News.

**Pledge to the Flag:** Commissioner Crago opened the meeting with the Pledge to the Flag.

**Minutes:** July 23, 2019

Commissioner Hamilton **MOVED** to approve the minutes. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**Claims:** None Presented

**Recognition:** Allen Taylor for 5 Years at Solid Waste

**Announcements:** Carol Arkell announced the Severity Staffing for the 2019 Fire Season

**File Items:** 1. Clerk & Recorder Election Letter – Letter to notify the Commission of the cancellation of the 2019 Municipal Primary for the City of Columbus

Commissioner Hamilton **MOVED** to file the file items. Commissioner Shupak **SECONDED**. Motion passed unanimously.

**Regular Business:** 1. Road Department –

a. Approve purchase of a 2016 Sterling L9500 Snow Plow Truck in the amount of \$53,500.00 Commissioner Hamilton **MOVED** to approve the purchase of the 2016 Sterling L9500 truck. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton stated that the purchase of this truck is in conjunction with the Intercap loan approved at last week's agenda meeting. Motion passed unanimously.

b. Contract between Stillwater County and Hardrives Construction for Absarokee Stormwater improvements. Commissioner Hamilton **MOVED** to approve the contract. Commissioner Crago stated this is the contract for the Absarokee Alley project which had been approved at a previous meeting. This step is to formalize the contract. Commissioner Shupak **SECONDED**. Motion passed unanimously.

c. BARSAA – Resolution 2019-29 requesting distribution of allocated fuel tax money in the amount of \$74,515.95. Commissioner Hamilton **MOVED** to approve the resolution. Commissioner Shupak **SECONDED**. Motion passed unanimously.

d. First Amendment to Caithness Road agreement was presented. Commissioner Hamilton **MOVED** to approve the amendment. Commissioner Shupak **SECONDED**. Discussion- Commissioners Hamilton and Crago clarified that the amendment would cover updated gravel specifications. Motion passed unanimously.

2. Budget Amendment Resolutions-

- a. Resolution 2019-30-Amend Ambulance District budget
- b. Resolution 2019-31-Amend Electrical Generation impact fund budget
- c. Resolution 2019-32-Amend Rural Addressing fund budget
- d. Resolution 2019-33-Amend Permissive Medical Levy fund budget
- e. Resolution 2019-34-Amend the Forest Reserve Title III fund budget
- f. Resolution 2019-35- Amend the Emergency Disaster fund budget
- g. Resolution 2019-36- Amend the Alcohol Rehab & Mental Health budget
- h. Resolution 2019-37-Amend the Self Insurance fund budget

Commissioner Hamilton **MOVED** to approve Resolutions 2019-30 through 2019-37. Commissioner Shupak **SECONDED**. Discussion- Joe Morse explained that the amendments are to account for year end non-budgeted expenditures. Motion passed unanimously.

3. Human Resources – Approve Policy 38.5 Pay matrix score sheet, Commissioner Hamilton **MOVED** to approve Policy 38.5. Commissioner Shupak **SECONDED**. Discussion – Commissioner Crago elaborated that this policy clarifies the pay matrix and advancement applies to county employees. Motion passed unanimously.

4. Resolution 2019-38 – Resolution changing the August 6 meeting date, time and location. Commissioner Hamilton **MOVED** to approve Resolution 2019-38. Commissioner Shupak **SECONDED**. Commissioner Hamilton explained that due to lack of quorum on the regularly scheduled meeting date the Local Roundhouse Discussion meeting date will change as indicated on the resolution. Motion passed unanimously.

5. Resolution 2019-39 – Resolution changing the August 13 meeting date, time and location. Commissioner Hamilton **MOVED** to approve Resolution 2019-39. Commissioner Shupak **SECONDED**. Commissioner Hamilton explained that due to lack of quorum on the regularly scheduled meeting date the Local Roundhouse Discussion meeting date will change as indicated on the resolution. Motion passed unanimously.

**Public Comments:** None heard.

**Meeting Adjourned:** Hearing no further business, Commissioner Hamilton recessed the meeting at 9:17 AM.

APPROVED BY: /s/  
Mark Crago, Commissioner Chairman  
ATTEST: Heidi L. Stadel, Clerk and Recorder